

# Admission to Secondary school in Kent 2021

For children born between  
**1 September 2009**  
and **31 August 2010**,  
Transferring to Secondary  
school in **September 2021**



Use the simple, fast and secure way to apply online at:  
[kent.gov.uk/secondaryadmissions](https://kent.gov.uk/secondaryadmissions)



# Contacts

The Fair Access – Co-ordinated Admissions Office is based at:  
Sessions House, County Hall, Maidstone, Kent ME14 1XQ

The telephone number for Kent County Council's Education Line is **03000 412121**, and if they are unable to answer your enquiry they can put you through to the Secondary Admissions Team or the Transport Team.

You can e-mail the Admissions Team on:  
[kent.admissions@kent.gov.uk](mailto:kent.admissions@kent.gov.uk)

You can e-mail the transport team on:  
[homeschooltransport@kent.gov.uk](mailto:homeschooltransport@kent.gov.uk)

## Admission for Children with Education, Health and Care Plans

Kent County Council makes separate arrangements for the transition of children with Education, Health and Care Plan to Secondary school. Your main point of contact for your child's Secondary school placement is your Area Special Educational Needs (SEN) Office. The contact details for the Education Offices are as follows:

---

### East Kent (Canterbury, Thanet, Swale)

Brook House, Reeves Way, John Wilson Business Park, Thanet Way  
Whitstable, Kent CT5 3SS

Telephone: **03000 421160** Email: [SENeast@kent.gov.uk](mailto:SENeast@kent.gov.uk)

---

### South Kent (Ashford, Dover, Shepway)

Kroner House, Eurogate Business Park, Ashford, Kent TN24 8XU

Telephone: **03000 420889** Email: [SENsouth@kent.gov.uk](mailto:SENsouth@kent.gov.uk)

---

### North Kent (Dartford, Gravesham, Sevenoaks)

Joynes House, 1-4 New Road, Gravesend, Kent DA11 0AT

Telephone: **03000 419345** Email: [SENnorth@kent.gov.uk](mailto:SENnorth@kent.gov.uk)

---

### West Kent (Maidstone, Tunbridge Wells, Tonbridge and Malling)

Worrall House, 30 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4AE

Telephone: **03000 420997** Email: [SENwest@kent.gov.uk](mailto:SENwest@kent.gov.uk)

The information given in this booklet relates to the school year 2021-2022.  
Details were correct at time of publication.

# Apply online

**Go to Kent Online Admissions**

**[kent.gov.uk/secondaryadmissions](https://kent.gov.uk/secondaryadmissions)**

A simple, fast and secure way to apply  
for a Secondary school place in Kent.

Opens Tuesday 1 September 2020 and closes  
at midnight on Monday 2 November 2020



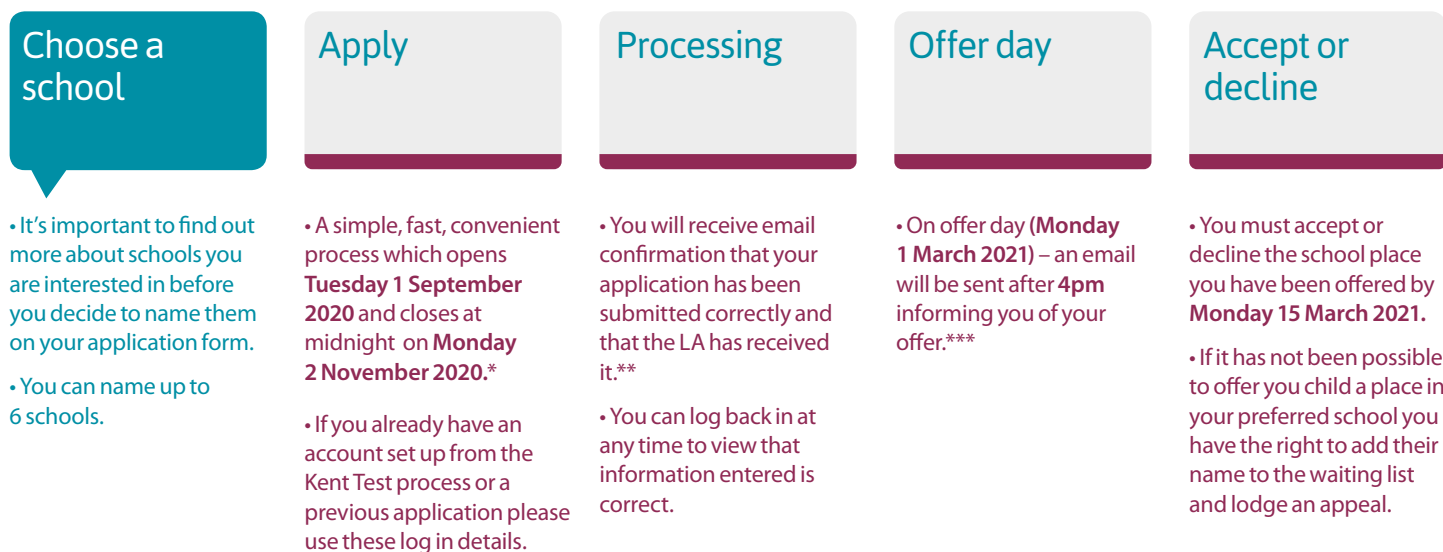
# Secondary school places

You must apply for a Secondary school place if your child is born between 1 September 2009 and 31 August 2010 for your child to start year 7 at Secondary school in 2021.

You will need to apply for a Secondary school place when your child is in year 6 at Primary school.

If your child is already at Secondary school and you want to move them to a different school you must apply for an in year admission ([details on page 18](#)).

## What to do



- Online support available – please email [kentonlineadmissions@kent.gov.uk](mailto:kentonlineadmissions@kent.gov.uk) from the email address you used on the application (office hours are 9am-5pm).

\* Only one application per pupil will be accepted. If you apply online, do not complete any other form of application. Keep your log in details safe and use your registered email address for all communication with the team.

\*\* The confirmation email may go to your junk/spam folder of your email – please check here before contacting our team for confirmation.

\*\*\* Some email providers can take an extended period of time to deliver the email. Kent County Council has no control over email delivery once the message has left our servers. If you did not provide an email address then you will be sent a letter which is posted first class on **Monday 1 March 2021**.



# Contents

1. Key Dates.....	06
2. When will my child transfer to Secondary school?.....	07
3. What if my child has an EHCP?.....	07
4. What are the differences between each type of school? .....	07
5. What schools can I apply to?.....	08
6. What is the Kent Test? .....	08
7. How do I apply for a Secondary school place?.....	09
8. How do I apply if I live outside of Kent?.....	13
9. How do you make the offers? .....	13
10. How likely am I to get offered my first preference school? .....	14
11. Example Applications and Offers.....	15
12. What happens after I've received an offer?.....	16
13. How do I join a schools waiting list?.....	17
14. How can I lodge an appeal? .....	17
15. I've missed the deadline, what can I do?.....	17
16. My child has a disability, is the process the same?.....	19
17. Will I be able to get transport to the school? .....	19
18. General Information .....	23
19. What are the options after my child turns 16? .....	26
20. Your guide to Data Protection .....	26
21. The Schools .....	29
22. Summary Table .....	42
23. Glossary .....	45

## 1. Key dates

<b>Tuesday 1 September 2020</b>	Online application process opens. Go to <a href="http://www.kent.gov.uk/secondaryadmissions">www.kent.gov.uk/secondaryadmissions</a> to register and apply. Information about secondary schools will be available from our website. School open evenings begin, and details can be found on each school's website.
<b>Thursday 15 October 2020</b> (amended from Thursday 10 September as a result of Covid-19)	Children in Kent who registered take the Kent Test (11+).
<b>Monday 2 November 2020</b>	Online application process closes for the main round. Any amendments after this date must be emailed to <a href="mailto:kentonlineadmissions@kent.gov.uk">kentonlineadmissions@kent.gov.uk</a>
<b>By Thursday 26 November 2020</b> (amended from Thursday 15 October 2020 as a result of Covid-19)	Kent Test (11+) assessment decisions sent to parents after 4pm. This date is subject to change in the event of further Covid-19 related restrictions, however, parents will be advised directly if this becomes necessary.
<b>Monday 1 March 2021</b>	Offers of school places sent to parents via email after 4pm.
<b>By Monday 15 March 2021</b>	Parents should contact the school to accept/refuse the place that has been offered. Parents should also fill out the waiting list form the link in the offer email to be added to the waiting list of schools named on the original application.
<b>By Friday 26 March 2021</b>	Appeals need to be lodged by this date to be heard before September – appeals information can be found at <a href="http://www.kent.gov.uk/schoolappeals">www.kent.gov.uk/schoolappeals</a> You can only appeal for schools that were named on the SCAF.
<b>Wednesday 21 April 2021</b>	Offer day for the second round of applications (known as reallocation. After this date waiting lists will be maintained by the schools and they will send out offers for any places that may become available. Parents that have received an offer of a school place from KCC can approach schools directly for alternative places.
<b>April to June 2021</b>	Admission appeals held.
<b>September 2021</b>	Children start in year 7 at secondary school.

## 2. When will my child transfer to Secondary school?

**You need to apply for year 7 Secondary school places for September 2021 by Monday 2 November 2020.**

When you know which schools you are interested in, you need to apply either using the online process available at [www.kent.gov.uk/secondaryadmissions](http://www.kent.gov.uk/secondaryadmissions) or via an alternative method obtained by emailing [kentonlineadmissions@kent.gov.uk](mailto:kentonlineadmissions@kent.gov.uk). You should complete the application by naming up to six schools; putting them in order of preference with the one you would like most first.

You can apply for schools inside or outside Kent County Council's (KCC) area, but you must name all of them on the same application; you can only fill in one application, and it must be the form for your home Local Authority. Your local authority is the one in which you pay your council tax bill too.

## 3. What if my child has an EHCP?

The application process explained in this book does not apply to children with an EHCP. If your child does have an EHCP you can find some information in the content of this book that will help you decide which schools to consider.

Further information around transfer to Secondary school for children with an EHCP can be found on at [www.kent.gov.uk/education-and-children/special-educational-needs](http://www.kent.gov.uk/education-and-children/special-educational-needs)

## 4. What are the differences between each type of school?

When you look at the information for individual schools at the back of this book, you will see that there are different school types.

Community and Voluntary Controlled schools are run by KCC, so KCC is their admission authority, deciding what their admission arrangements will be, as well as running their admissions process.

Foundation and Voluntary Aided schools are their own admission authority, so they make decisions about what their admission arrangements will be, but they consult with KCC, and they are part of KCC's coordinated admissions process. Voluntary Aided schools were set up by voluntary bodies such as churches or charitable foundations. Academies fall into two types. Some are set up as all-ability schools (comprehensive) by sponsors from business, faith or voluntary groups working in partnership with central government and local education partners.

Others are existing schools (including some Grammar schools) which have converted to Academy status. The government's Department for Education (DFE) meets the costs of Academies through the Education and Skills Funding Agency (ESFA), and their admission arrangements are agreed with the Secretary of State. Although they are effectively Independent schools they provide free education, and they take part in KCC's coordinated admission process.

Free Schools are all-ability state-funded schools set up in response to what local people say they want and need for children in their community. You can find more about Free Schools on the DFE website, [www.gov.uk/df](http://www.gov.uk/df)

Kent has a wide range of schools, including all-ability and comprehensive schools and academies (which take children of all abilities).

Comprehensive schools include church aided schools, which may give priority for admission to members of a particular religious faith. You can find out how they do this by reading the admission criteria for the individual schools. Where academies do not select their intake, they are by definition comprehensive schools.

Grammar schools and those Academies which select their intake through the 11+ assessment procedure (also known as Kent Test) are by definition selective schools.

Cranbrook School, a Grammar school, admits children at two different ages, 11 year olds into year 7 and an additional cohort of 13 year olds into year 9. Year 7 children are assessed for eligibility via the Kent Test process. Parents that want to apply for a year 7 place should name Cranbrook School as one of their preferences as described later in the book. Eligibility for places in year 9 is assessed through the school's own process. Enquiries about testing for year 9 should be made directly to the school, but applications for places must be made through KCC, Cranbrook year 9 application forms are available from the school or from the Council's website [www.kent.gov.uk/secondaryadmissions](http://www.kent.gov.uk/secondaryadmissions)

University Technical Colleges (UTC) offer 14-18 year olds the opportunity to take a full time, technically-oriented course of study. They are sponsored by a university and offer clear progression routes into higher education or further learning in work. Kent currently has one UTC, The Leigh UTC in Dartford, which admits students at year 10. For further information visit [www.theleighutc.org.uk](http://www.theleighutc.org.uk)

## 5. What schools can I apply to?

Schools publish a lot of information about what they teach, the facilities they offer and what they aim to achieve for their pupils on their websites. You can find their website addresses in this booklet. They will also have their own prospectus or booklet which you can ask for if you are interested in the school.

There is no substitute for seeing things for yourself. That is why all schools hold open days and evenings, when parents and children can visit and talk to teachers and existing pupils. We believe this provides a very good opportunity for you to get the feel of the school and encourage you to use the opportunities available. Wherever possible, schools will be adjusting their open evenings to take into account social distancing requirements, to give you the best chance of replicating this experience this year.

We strongly recommend that you focus on those schools that interest you most. Headteachers welcome enquiries from parents and will be able to tell you a great deal about their schools. Please see school websites for information about when these open evenings will take place.

## 6. What is the Kent Test?

All the Grammar schools in KCC's area use the Kent Test to help decide which children should be offered places. A Kent Grammar school can only offer a place to a child who has been assessed suitable for admission to Grammar school. Registration for testing opened on **Monday 1 June 2020** and closed on **Wednesday 1 July 2020**.

Because of the exceptional circumstances relating to the Covid-19 pandemic, testing is expected to take place in **October 2020**, with children's assessment decisions sent out by **Thursday 26 November 2020**. This will be after the national closing date for school applications, **Monday 2 November 2020**. We have therefore increased the number of preferences on the SCAF to leave more scope to name different types of school.

To take part in the Kent Test process a child **MUST** have been registered for testing by midnight on **Wednesday 1 July 2020**. We normally test about 17,000 children.

If your child has not been tested, a Grammar school can't offer you a place on **Monday 1 March 2021**. If you name a Grammar school on your SCAF when your child has not been tested, your application to the grammar school will not be considered, but you will still have the right to appeal for admission.

If your child takes the tests but is not deemed to be eligible for a Grammar school place, a Grammar school place cannot be offered, so on National Offer Day (**currently Monday 1 March 2021**) you will not be offered a place at any grammar schools named on the SCAF. You will, however, retain the right to appeal to an Independent Appeal Panel for your child's admission to any of the grammar schools you named.

If your child has an EHCP and you are interested in a place at a Grammar school, you must have registered your child for testing and contact your SEN coordinator for further information on how to apply. KCC will then determine whether that school is suitable in terms of your child's aptitude and ability, as well as their age and special needs.

If your child's special needs mean that some special arrangements may have to be made so that they can be assessed (for example, if your child has a visual impairment), the area SEN Team will liaise with your child's school, the Admissions Team and other relevant professionals as necessary before the end of term to find out what needs to be done.

**Note:** If your child does not have an EHCP, but you believe that special arrangements may be necessary to allow them access to the test papers, you should discuss this first with the SENCO at your child's Primary school, as applications for any special arrangements are made by the school. You can find out more from our website [www.kent.gov.uk/kenttest](http://www.kent.gov.uk/kenttest)

### What tests are involved?

We use a Reasoning test and a combined Maths and English test, both in a multiple-choice format. Reasoning tests look at how quickly and efficiently children solve problems of increasing difficulty. The reasoning test will include some questions which use words or numbers to test verbal reasoning and some which use patterns and sequences to test non-verbal and spatial skills. The English section of the other test will involve a comprehension exercise and some separate questions chosen from a range testing literacy skills such as spelling, grammar and punctuation. The Maths section will reflect the requirements of the National Curriculum for pupils in Key Stage 2. We also ask children to complete a piece of writing under test conditions. This is not marked, but a local Headteacher Assessment Panel may consider it at a later stage. (NB: any late changes which may prove necessary because of Covid-19 will be published on the Kent Test pages of the KCC website).



When the tests are marked the scores are standardised. Standardisation allows each child's score to be compared with those achieved by other children of the same age so that the youngest children are not disadvantaged.

## Test dates

Most Kent children will take the tests in their primary schools on **Thursday 15 October 2020**. Children from schools outside KCC's boundaries will be invited to attend Kent testing centres from **Saturday 17 October 2020**.

Detailed arrangements for children from schools outside of KCC's boundaries will be confirmed by email when we have processed all applications and know how many children we need to accommodate and where they can be tested. This will not be before the second half of September.

## How are decisions made?

The assessment decision is based on the test results. However, before you receive your decision, your child's Primary school Headteacher will have the opportunity to refer assessment decisions they disagree with to a panel of local Primary and Secondary school Headteachers, who will consider additional evidence before making a decision. This can include your child's test scores, recent work, the writing task and comments from your child's current school. The panel will look at a full range of work for a child, regardless of which scores may be below the threshold. To allow these referrals to take place, your child's Primary school will be sent your child's score and assessment decision.

An assessment will only be changed by the Headteacher Assessment Panel if the panel is confident that the child will be well placed in a Grammar school.

The assessment decision will be sent to you by **Monday 26 November 2020**, although this date may need to be adjusted if further Covid-19 related restrictions are applied. Any adjustments will be communicated directly to the parents of all registered pupils. Results will be sent **by email after 4pm** to parents who applied providing a valid email address, and letters will be posted first class to all other parents. Online applicants can view their child's assessment and test scores **after 5pm** on results day by logging back into their online application. Please be aware that some email providers may delay sending the messages to account holders – parents should check their spam mail folders before contacting [kentonlineadmissions@kent.gov.uk](mailto:kentonlineadmissions@kent.gov.uk). KCC has no control over email delivery times once they have left our servers.

Once you have the assessment decision, it's best to take any questions you have to your child's Primary school first of all. If your child is not in a school, or the school can't help, you can contact the Secondary Admissions Team by emailing [kent.admissions@kent.gov.uk](mailto:kent.admissions@kent.gov.uk)

Neither the Primary school nor the Secondary Admissions Team can change the assessment you have received, but they can explain what it means and how it was reached.

## What if I disagree with the assessment decision?

You cannot make an appeal against the assessment decision sent to you in November, but you are still allowed by law to appeal for admission to any school you name on your SCAF and are not offered. If your child has not been assessed suitable for Grammar school but you name a Grammar school anywhere on your SCAF, although you cannot be offered a place there on **Monday 1 March 2021**, after that you can ask an independent panel to consider whether there could be an exceptional reason for admitting your child to that school. Appeals for admission to Kent schools should be lodged by **Friday 26 March 2021**. The information which comes with your offer of a school place will explain how to do this.

## Other testing procedures

Some individual schools will also have their own tests as part of their admissions process. This will be stated in the school's details, and you should contact them direct for information about what tests are involved and when they will take place. The schools will inform you of the outcome of their own tests.

## 7. How do I apply for a Secondary school place?

If you live in the Kent Local Authority area, and you would like your child to start at ANY Secondary school in September 2021 you **MUST** complete the Kent Secondary Common Application Form (SCAF), either online, through the Kent website [www.kent.gov.uk/secondaryadmissions](http://www.kent.gov.uk/secondaryadmissions), or by contacting the team on [kentonlineadmissions@kent.gov.uk](mailto:kentonlineadmissions@kent.gov.uk) for an alternative method.

If you have already registered your child online to take part in the Kent Grammar school tests, you will be able to log in to your account and add your school preferences to the information you have already submitted rather than starting from the beginning. Please ensure that all the information on the application is accurate before it is submitted.

If you are applying online for school places and did not register your child for the Kent Test, you will have to register with the website and create a user account, selecting your own password. The website will ask you to verify your account by clicking on the link provided in the email sent to the email address used to set up the account. This email is not an application. Once registered, you can then make an application for school places either straight away or by logging back in at a later time, provided it is before the closing date. An application is only valid if it has been submitted by the closing date (**Monday 2 November 2020**).

Once you have submitted your application, you will receive an email confirming that we have received it. Please check your spam/junk mail folders for this email before contacting the online team for confirmation.

If the application has not been submitted by a parent, KCC will be unable to process it.

This year, we will ask you to name up to six schools you would like your child to go to, ranking them in your true order of preference, with the one you would like most at the top.

**IMPORTANT!** As the Kent Test is taking place later than usual this year, you will need to list your preferred schools before you know your child's result. If your child will be taking the Kent Test, you should put your preferred grammar schools at the top of your list so that they can consider your application if your child qualifies. If your child doesn't qualify for grammar school, those preferences will not be considered, but your others will. You are therefore advised to name at least one school on your application form that is not a Grammar school. Naming this school as the last preference will ensure that you are not offered it if a higher preference school can be offered instead.

KCC collects admissions applications and related data items from parents in order to fulfil the legal obligations laid out in the School Standards and Framework Act (1998) and the current School Admission Code (2014). In order for Local Authorities (LA) to fulfil these duties, the Department for Education (DfE) defines what data each LA must collect, how it must be referred to and what limitations (if any) are placed on its collection. These requirements are available in the Common Basic Data Set, which can be found on [www.gov.uk](http://www.gov.uk)

Current DfE admissions guidance requires LAs to collect what it refers to as the child's "gender" and allows for the collection of either male (M) or female (F) exclusively. KCC must therefore seek confirmation of the child's gender

using male or female as the only available options until such a time as the DfE updates the Common Basic Data Set. Parents applying on behalf of transgender and non-binary gender pupils are advised to discuss with their preferred schools the most appropriate way to identify their child using the options available.

Some Secondary schools in Kent are "single sex schools", which have historically provided education for either male or female pupils. Current DfE definitions for single sex schools do not account for children whose gender does not match their biological sex or who identify alternatively. Parents of transgender and non-binary gender children are therefore advised to discuss their application with any single sex school before naming it as a preference.

As the online application process uses the Common Basic Data Set, it will only present mixed and "girls" schools when the "female" gender option is selected and mixed and "boys" schools where the "male" gender option is selected. Parents are advised to contact the team on [kentonlineadmissions@kent.gov.uk](mailto:kentonlineadmissions@kent.gov.uk) for an alternative method to apply if these limitations are detrimental to their ability to apply in the way that they wish. Occasionally, parents name a single-sex school without intending to. If you have chosen to name a school which does not reflect your child's indicated gender as defined by the Common Basic Data Set, please send us a separate email confirming that this was your clear intention, so that we do not contact you to check whether this was a mistake.

If any of the schools you name on the SCAF is an Academy, Voluntary Aided, Foundation or Free school you may also be asked to complete another form called a Supplementary Information Form (SIF). Certain schools will use the information collected on this additional form to rank your child against their oversubscription criteria (for example if they are church schools, or give priority to children eligible for free school meals). You only need to fill in a SIF if you want your child to be considered against the oversubscription criteria it covers.

See the School Details pages for schools which may require a SIF. You can get the SIF from the school or by going to the 'Admissions criteria 2021/22' section at: [www.kent.gov.uk/admissionscriteria](http://www.kent.gov.uk/admissionscriteria) if the school has provided KCC with a copy. Please return SIFs direct to the school and not to Kent County Council. As the SIF is not the official KCC application form you must also complete a SCAF naming the school otherwise your child cannot be considered for a place there.

You may name a school or schools outside Kent on the SCAF. We will inform the relevant Local Authority and they will consider your application under their arrangements.

If you want to know more about schools outside Kent you are advised to contact the relevant Local Authority office for further details. [Please see page 28](#) for contact details.

Whilst the closing date for Kent County Council to receive applications is **Monday 2 November 2020**, applications which are submitted no later than Friday **11 December 2020** for a good reason will be treated as “on time” if it is reasonably practicable to accept them.

If you have changed address or your child has changed schools as a result of moving house, Kent County Council will be able to amend applications up until **Friday 11 December 2020** provided you have an exchange of contracts or a signed rental agreement for the new property. It may not be possible to submit these changes online.

Parents must email [kentonlineadmissions@kent.gov.uk](mailto:kentonlineadmissions@kent.gov.uk) with the details of any change of home address or other required amendment, ensuring that they contact us with the same email address used for their application.

Please remember to let us know if you change your home address or your email address after the closing date so that our records are kept up to date as we provide this information to the school you are offered. Any changes of information need to be sent from the email address used to apply.

### Pupil's home address

We will accept as a pupil's home address the residential property that is the child's only or main residence, not an address at which your child may sometimes stay or sleep due to your own domestic arrangements.

It will be either:

- owned by the child's parent, parents or guardian; or
- leased to or rented by the child's parent, parents or guardian under a lease or written rental agreement of not less than 12 months' duration. Where lease/rental agreements are for less than 12 months, parents should contact the Secondary Admissions Team by emailing [kent.admissions@kent.gov.uk](mailto:kent.admissions@kent.gov.uk).

Parents should be aware that moving during the application window will likely complicate your admissions process and, in many circumstances, significantly reduces your chances of securing a place at a school of your preference. Parents are therefore advised to pay special attention to key dates in the admissions process and wherever possible, organise your affairs to ensure address changes are made within admission's deadlines. It is understood that this is not always possible, however, KCC has no discretionary authority to vary the process for parents who cannot complete address moves in time to make use of them for admissions purposes.

Evidence of ownership or rental agreement will be required, plus proof of the child's permanent residency at the property concerned. KCC and the school which offers your child a place reserves the right to check information given on the application form. If any information given on the form is found to be incorrect, or if you fail to notify us of important changes in the information, the offer of a school place can be withdrawn.

In most circumstances, it would be expected that you would be resident before the offer day on **Monday 1 March 2021**. If you have submitted an application that has been considered in our second round of offers, the expectation is that you would move into the property by reallocation day, **Wednesday 21 April 2021**.

If you are not resident in the property by these dates, the offer of a school place may be withdrawn, so it is imperative you inform the Admissions Team if you think you are unlikely to be living in the address by that time. If you have purchased a new build property, this deadline can be extended until the first day of the September school term as a reflection of the fact that completion dates can change unexpectedly. If you need further help, contact the Admissions Team on [kent.admissions@kent.gov.uk](mailto:kent.admissions@kent.gov.uk)

We can only accept one current home address on the Secondary Common Application Form. If you live separately from your partner but share responsibility for your child and the child lives at two different addresses during the week, we will regard the home address as the one at which the child sleeps for the majority of weekdays. If you have other arrangements which involve your child living at more than one address and you are not sure which address you should give, please contact the Admissions Team for advice.

If more than one application is received for a child, parents/guardians will be contacted and asked to agree in writing which application should be used. It is not the role of the Local Authority to decide which application to use where both parents retain parental responsibility for the child.

Where agreement cannot be reached, both applications will be withdrawn and the child will not be offered a place on **Monday 1 March 2021**. Where a Court proceeding is sought to decide which parent's application should be used, the Admissions Team will require a full copy of any Court Order before any application will be accepted.

Parents should be mindful of key deadlines when taking this approach as no extensions will be granted for any delay that arises.

### Children in Local Authority care or previously in Local Authority care

A child in Local Authority care or previously in Local Authority care is a child which is either in the care of the LA or is being provided with accommodation by a LA in the exercise of their social services functions under Section 22(1) of the Children Act 1989 or a child who ceased to be so because they became subject to an adoption, child arrangement order, or special guardianship order.

An adoption order is an order under Section 46 of the Adoption and Children Act 2002. A child arrangement order is an order settling the arrangements to be made to the person with whom the child is to live under Section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian/guardians.

Children in Local Authority care or previously in Local Authority care get the highest priority for school places.

If you apply under this criterion, you will need to provide evidence to the Secondary Admissions Team to show that your child qualifies. Once you have completed the online application, please send copies of your evidence separately to [kentonlineadmissions@kent.gov.uk](mailto:kentonlineadmissions@kent.gov.uk) including your child's name, date of birth and home address. If you do not supply evidence, it may not be possible to process your application under this criterion.

### Distance

Maps and internet-based measuring tools will give you an indication of the distance from your address to a school, but they often use different reference points.

So that distances are worked out consistently Kent County Council's measuring software uses address point data provided by the National Land and Property Gazetteer

(NLPG) and updated annually. Where applications are made from new build properties that are not registered to the NLPG, KCC may be required to temporarily use planning co-ordinates. The address point reference we have for your property is taken as one end of a straight line, with the address point reference for the school as the other end. The same address point on the school site is used for everybody. When we apply the distance criterion for an oversubscribed school, these straight line measurements are used to determine how close each applicant's address is to the school. Address point references allow us to calculate distances in miles to four decimal places.

A block of flats has a single address point reference, so applicants living in the same block will be regarded as living the same distance away from a school.

In the unlikely event that two or more children have equal eligibility for the last available place at the school, the names will be issued a number and drawn randomly to decide which child should be given the place.

KCC supplies address point data to all schools but some Foundation and Voluntary Aided schools, Free schools and Academies may use different methods to measure distances from applicants' homes. This will be clearly explained in each school's oversubscription criteria. Where a school has not explained that it will use a different method, the method described here will apply.

### Brothers and sisters

Where Kent County Council uses the term 'brother or sister', it means children who live as brother and sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers or sisters.

If siblings from multiple births (twins, triplets, etc) apply for a school and the school would reach its Published Admission Number (PAN) after admitting one or more, but before admitting all of those siblings, KCC will offer a place to each of the siblings, even if doing so takes the school above its PAN. However, this may not always be possible for example, if the school is a Grammar school or it makes use of random allocation in its oversubscription criteria. This will only be done if it is possible, and stated within a school's oversubscription criteria.

If your child secures an offer of a place at the school on **Monday 1 March 2021**, sibling priority will apply to any of their siblings that apply for a place through the In Year process or who are on the school's waiting list up to the start of the September 2021 term, even though the offered child will not have started school yet.



Where a school has not explained how it defines a sibling, the explanation given here will apply.

## Health, social and special access reasons (medical)

Medical, health, social and special access reasons will be applied in accordance with the school's legal obligations, in particular those under the Equality Act 2010. Priority under health and special access reasons will be given to those children whose mental or physical impairment or social need means they have a demonstrable and significant need to attend a particular school.

Equally, this priority will apply to children whose parent's/guardian's physical or mental health or social needs means that they have a demonstrable and significant need for their child to attend a particular school.

Please note that social needs does not include your intended or current childcare arrangements.

All claims will need to be supported by written evidence from a suitably qualified medical or other practitioner which can demonstrate a special connection between these needs and the particular school that parents feel can accommodate these needs.

This must be sent directly to the school before **Friday 11 December 2020** for the school to consider the evidence. Without this evidence when schools are ranking children in accordance with their oversubscription criteria, they cannot take your needs into account.

In most circumstances, an applicant should only apply for a single school under this criterion. Placing the same evidence for more than one of your preferred schools will only establish that more than one school can accommodate your child's needs. If you feel your circumstances support applying for more than one school, please discuss it with the Secondary Admissions team, who can also provide any other advice required by parents who wish to apply under this criterion.

## 8. How do I apply if I live outside of Kent?

If you live outside Kent but would like to send your child to a school in the county you must name the Kent school on your home Local Authority's Common Application Form and they will liaise with us. We will then inform your home Local Authority whether we can offer your child a place at your preferred Kent school.

Please note you must NOT use Kent's online application process or Secondary Common Application Form if you do not live in Kent.

## 9. How do you make the offers?

KCC will make sure every Kent child who has submitted a KCC Secondary Common Application Form gets ONE offer.

All admission authorities have to plan for the number of children they admit to their schools very carefully. The Published Admissions Number (PAN) noted on each school entry in "The Schools" section will show you the number of children that the school planned to admit this year. However, since the 2012 Admissions Code was introduced, schools have been able to decide to increase this number before offers are made. This is known as offering in excess of PAN and schools can decide to do this as late as January each year. While schools can increase the number of places that they make available, they are not able to reduce the number during this timescale. As KCC will be unaware of many schools' intentions to offer in excess of PAN, it is not recorded in this book. Please contact schools you are interested in naming as preferences to see if they are intending to increase their intake number this year, if this will be important to your decision-making process.

You are invited to apply for up to six schools by completing a Secondary Common Application Form (SCAF).

Parents are advised to consider whether they intend to apply for transport assistance, when selecting their preferences, as they will be used when determining their child's eligibility. ([See page 19 for more information](#)).

KCC will not normally provide transport where a parent prioritises a school which is not the nearest appropriate for transport purposes.

KCC will tell Secondary schools who has applied for places and provide them with any information that has been submitted on the child's SCAF. Schools are not told what preference number they were named on the application.

Each school will look at all their applications and draw up a rank order based on their oversubscription criteria to decide who will get places. Oversubscription criteria are a set of rules which a school uses to place children into priority order, or rank, if it receives more applications than spaces available. This means, for example, that if how close children live to the school is an important factor, the children who live closest are most likely to be offered places.

The order you name the schools in only matters if more than one of them could offer your child a place. If this happens, we will look back at your preferences and offer whichever of them you named highest on the form. The unused offer for the lower preference school(s) will then be offered to a child that was ranked lower on that school's list.

If you have named a Grammar school as the highest preference on your Secondary Common Application Form, and that Grammar school has too many applications from suitable candidates, it may not be possible to offer you a place there, even if your child has done well enough in the Kent Test to qualify for a Grammar school place. If this happens, you will be offered the next highest available of your remaining preferences, even if that is not a Grammar school.

If none of your preferred schools can offer you a place because there were other children who had a greater eligibility for the place(s) than your child when the oversubscription criteria were applied, KCC will allocate an alternative school that has available places. Whilst this school may not be one of your preferences, KCC has a legal obligation to offer every child a school place. KCC will try to make this the nearest school to your home with available places. This school may be some distance from your home as KCC can only offer a place from a school that has spaces remaining once all other applications have been considered.

The allocation that is made will not take into account any of your child's individual circumstances or your preferences for a particular type of school e.g. a church school, size of school, childcare facilities or travelling arrangements. If your child has been assessed as eligible to be offered a Grammar school, KCC will attempt to offer them a place at the nearest Grammar school to their home. If it is not possible to offer a Grammar school place, KCC may be required to offer an alternative Comprehensive school instead.

## 10. How likely am I to get offered my first preference school?

The best way to assess the chances of your child getting into the school your first preference school is to study that school's oversubscription criteria (see links in school details section).

Before you fill in the KCC Secondary Common Application Form make sure that you have read and understood the oversubscription criteria for the schools you are listing. You need to think carefully about whether your child is likely to meet these criteria.

One of the most important criteria for many schools is the distance you live from the school. The distances from which schools allocate places change from year to year, depending on demand. You may need to check with the school whether they have been able to admit children from your address in recent years. When deciding your preferences, be realistic about how likely you are to be offered a place there.

Some schools have entrance tests. Ask yourself whether your child is good at the subject being tested or at taking tests generally.

Some third-party websites offer parents an indication of their chances of securing a school place. KCC does not validate the information on these websites and so parents should exercise caution when making decisions based on the data that they provide.

Having considered all these matters, rank the schools you would like in order of preference.

Remember that other people will choose the same schools as you. If their children meet the criteria of a particular school better than yours, they will be offered a place ahead of your child.

The law recognises that it may not always be possible to carry out parents' wishes, for a number of reasons:

- because this would "prejudice the provision of efficient education or the efficient use of resources";
- because a particular school may be full;
- because it is a selective (Grammar) school and the child has not reached the required standard;
- because the child has been permanently excluded from two or more schools.

## 11. Example Applications and Offers

1

*Andrea has taken the Kent Test, but -regardless of the result – her parents would most like her to attend a local church comprehensive which gives priority to children who filled in and returned their Supplementary Information Form and meet their faith criteria. Otherwise, they would like a grammar school, or a non-selective school near their home.*

**Their preferences are:**

1. Church Aided Comprehensive
2. Community Grammar school
3. Academy Grammar School
4. Community High School
5. Free School
6. Comprehensive School

Andrea meets the entry requirements for all her preferences, so she is offered her highest preference, the Church Aided Comprehensive.

2

*Robina has not taken the Kent Test. Her parents would most like her to go to a single-sex Community High School, but it is a long way from their home. Otherwise, although they are not church attenders, they would like a church school, or another single-sex school.*

**Their preferences are**

1. Single-sex Community High School
2. Church Aided School
3. Academy Grammar School for Girls
4. Foundation Grammar School for Girls
5. Mixed Free School
6. Single sex academy school outside Kent

The single-sex Community High School is oversubscribed by pupils who live closer than Robina. The Church Aided School is oversubscribed with church attenders. The Grammar schools cannot offer her a place as she has not taken the Grammar school tests. Her fifth and six preference schools are both oversubscribed with children who live nearer.

KCC will allocate Robina an alternative school that has available places. Whilst this school was not one of Robina's preferences, KCC has a legal obligation to offer every child a school place.

3

*Nicholas has taken the Kent Test. His parents would most like a place for him at an Academy Grammar school close to his home. Otherwise they would like a place at his next nearest Community grammar school, an all-ability free school, an all-ability Academy school with a banded intake or a local non-selective school.*

**The parents' preferences are:**

1. Academy Grammar School
2. Community Grammar School
3. All-ability Free School
4. All-ability Academy school with a banded intake
5. Local non-selective school
6. Local non-selective school

Nicholas is assessed suitable for grammar school, but both his grammar preferences are oversubscribed with suitable applicants and cannot offer him a place. As he qualifies for a place at the all-ability free school, his third preference, that is the place he is offered.

4

*Kristina has taken the Kent Test. Her parents would most like her to go to a grammar school. Otherwise, they would like her to go to the popular non-selective school near where her mother works, or the church aided comprehensive which is further away. They are regular church attenders and filled in the schools Supplementary Information Form.*

**The parents' preferences are:**

1. Academy Grammar School
2. Academy Grammar School
3. Community Grammar School
4. Popular Non-Selective Academy School
5. Church Aided Comprehensive
6. Local Foundation High School

Kristina does not meet the entry requirement for Grammar school, and the popular non-selective school offers all its places to children who live within 2 miles. She qualifies for a place at the Church Aided Comprehensive, so is offered her fifth preference.

5

*Harry has taken the Kent Test. His parents most want a grammar school, so they use four of their preferences to name the four grammar schools he could travel to. They do not use their two remaining preferences to name alternative schools.*

The parents' preferences are:

1. Local Foundation Grammar School
2. Local Foundation Grammar School
3. Community Grammar School
4. Neighbouring Grammar Academy

Harry is assessed suitable for grammar school, but this year all the grammar schools named by his parents on the SCAF are oversubscribed. Some take account of test scores and some take account of home address, but none of them can offer Harry a place, because too many other applicants are ranked above him. As there are no other options for Kent County Council to consider, and it cannot find a vacant Grammar school place within a reasonable distance of his home, he is allocated a local school which does not select its intake and still has spaces. Whilst this school was not one of Harry's preferences, KCC has a legal obligation to offer every child a school place.

6

*Josef and his friend Imran have named the same grammar schools as their first two preferences. Grammar School A ranks children for admission according to how high their test score is, Grammar School B ranks them according to how close they live to the school.*

Josef lives close to School B, Imran has a higher test score but lives further away.

Josef's grammar preferences are: 1. School B 2. School A

Imran's grammar preferences are: 1. School B 2. School A

Josef is given his first preference, School B, because this school prioritises children who live closer, even if they have a lower test score.

Imran is given his second preference, School A, because this school prioritises children who score more highly, even if they live further away.

## 12. What happens after I've received an offer?

On **Monday 1 March 2021** KCC will contact Kent parents to inform them of the school they have been offered. You will receive only ONE offer. E-mail messages will be sent after 4pm to parents who provided an email address on their application, and letters will be posted first class to all other parents.

Please be aware that KCC has no control over email delivery times once they have left our servers and some email providers may delay sending the messages to account holders. Parents are also advised to check their spam mail folders for the email before contacting [kentonlineadmissions@kent.gov.uk](mailto:kentonlineadmissions@kent.gov.uk). KCC has no control over email delivery times once they have left our servers.

All online applicants can also log back on to their online applications after 5pm and view their school offer.

The applying parent must let the offered school know whether you are accepting or refusing the place by **Monday 15 March 2021**.

If you do not let the school know that you are accepting the place, it may be offered to someone else and you will lose it.

You can also lose your school place if the information you put on your application form is later found to be incorrect.

If you have applied for a Kent school but do not live in Kent your home Local Authority will notify you on **Monday 1 March 2021** to tell you which school you have been offered.

**PLEASE** ensure that you carefully read all of the email/letter as they will provide you with additional information on what to do next. It will provide you with an opportunity to either accept or refuse the place offered to you, how to request that your child's name is placed on the waiting list for any school you named on your SCAF but were not offered, and it will provide information on how to appeal against the decision to refuse your child a place at the school.



## 13. How do I join a schools waiting list?

If a school is full the admission authority for that school must keep a waiting list, at least until the start of the January term 2021.

A Grammar school can only put children on its waiting list who have been assessed suitable for Grammar school.

On **Wednesday 21 April 2021** the Council will run a reallocation process to offer any vacant places to children on schools' waiting lists.

Reallocation works in the same way as the process which offered places on **Monday 1 March 2021**, so that any places which may have become available can be offered to children on waiting lists, ranked by the schools according to their original oversubscription criteria. If more than one of the schools a parent would like can offer a place, we will offer the one they ranked highest on their waiting list form.

After **Wednesday 21 April 2021** schools will use their waiting lists to allocate any vacant places as they arise. The names on a school's waiting list must be ranked according to its published oversubscription criteria, and it is required by law to rank the list in accordance with the criteria again every time a child is added to it. If the number of children who accept places drops below the school's published admission number, the waiting list will be used to determine who gets the vacant places.

Looked after children, previously looked after children and those who must be offered a place through a Fair Access Protocol will take precedence over others on a waiting list. Putting your child's name on the waiting list for a school will not stop you appealing for a place there – you can do both.

Putting your child's name on the waiting list for one school will not prejudice an appeal for another and appealing for one school will not affect your position on the waiting list for another.

While KCC will allow you to join the waiting list for a school you named as a lower preference than the school you have been offered, some other Local Authority's admissions processes do not allow this and instead limit waiting list requests to higher preference schools only. Please contact the Local Authority of the lower preference school whose waiting list you wish to join, to check if they will allow this. In all circumstances, KCC's online waiting list form should be completed and submitted to be considered. If the form is not submitted then waiting lists will not be able to be processed. Do not make waiting list requests directly with an out of county school or directly to another Local Authority.

## 14. How can I lodge an appeal?

If you are unhappy that you have not been offered one of your preferred schools you can appeal. All parents have the right to appeal against any decision to refuse them a school place. This means that you can appeal for a place at any school that you named and were not offered, wherever you ranked it on the Secondary Common Application Form.

You can appeal for any school you have been turned down for, but if it is a Kent school please do your best to make sure that your appeal is received by **Friday 26 March 2021**. This will help the people who organise a school's appeal hearings to try to arrange for all the appeals for that school to be considered at the same time and by the same panel, which is what the School Admission Appeals Code recommends. Do not wait for the outcome of one appeal or the offer of a place at another school before appealing; you can always withdraw an appeal request later.

Appeals received after **Friday 26 March 2021** will need to be accompanied by a reasonable explanation as to why they are late. It is best if all appeals can be heard at one time. A late appeal may have to be heard after others for the same school.

Parents who have appealed unsuccessfully for a particular Kent school may not appeal for a place at the same school within the academic year unless they can show there has been a significant and material change in their circumstances since the appeal.

If a pupil with an EHCP is not happy with the school named in their plan, you have the right to appeal to the special educational needs and disability tribunal. This is also the correct route if parents wanted a grammar school and the child has not been grammar assessed. More advice is available on the SEND pages of [www.kent.gov.uk](http://www.kent.gov.uk), or from your SEN caseworker.

## 15. I've missed the deadline, what can I do?

**Applications received after Friday 11 December 2020 but before Monday 15 March 2021 will not receive a school offer on Monday 1 March 2021.** KCC will consider these new applications with applicants that have joined a school's waiting list on the reallocation date of **Wednesday 21 April 2021**. New applicants will be sent an email after 4pm where they have provided an email address, and letters will be posted first class to all other parents.

If none of the schools you have expressed a preference for on your application can be offered to you, KCC will offer you an alternative school. We will also advise you on your right to appeal against this decision and ask if you wish to be placed on the school's waiting lists.

After **Wednesday 21 April 2021** you can request to go on any school's waiting list and if places become available, schools will offer directly to parents. KCC will not make any further offers.

Applications made after **Monday 15 March 2021** should be made directly to the school. These applications will be processed in a similar way to In Year applications.

Parents who have already received an offer of a school place from Kent County Council should apply using an In Year Application Form (IYAF).

Parents who are applying to Kent for the first time should use a Post Reallocation Common Application Form (PRCAF). To apply via this method please contact [kent.admissions@kent.gov.uk](mailto:kent.admissions@kent.gov.uk) who will support and advise parents as well as provide a copy of the application method.

Where parents are having difficulties in finding a school place, or require any support, please email [kentyearadmissions@kent.gov.uk](mailto:kentyearadmissions@kent.gov.uk) or call **03000 412121** and ask for the In Year Admissions Team.

### **In Year admission to all Secondary schools except Grammar schools**

Year 7 applications received after the start of term are called In Year admissions.

In Year applications for Kent school places should be made direct to schools, using a separate copy of KCC single In Year Application Form (IYAF) for each child and each school applied. Kent schools will let you know in writing whether they can offer a place and will inform KCC about the application and whether an offer has been made.

Schools which do not require children to take any entry tests will normally be expected to tell parents within 5 school days of receiving the application whether they can offer a place.

If a school you apply for cannot offer you a place, the letter/email telling you this should explain how to appeal and how to put your child's name on the school's waiting list.

A Grammar school can only put children on its waiting list if they have been assessed suitable for Grammar school.

If a child has secured a place at a school through the co-ordinated admissions process, but has yet to start, they would still be considered as being on roll when a school assesses their sibling's applications against the school's oversubscription criteria.

### **In Year admission to a Grammar school**

If you arrive in Kent after the 11+ tests and want a year 7 place at a Grammar school, your child will need to be assessed. This can be arranged through the Grammar school you are applying for. Until the end of the first term in the school year, all Grammar schools will use the Kent test, so one set of tests will give you an assessment which is valid for any Grammar school in KCC boundaries.

If your child has not already been tested and you are looking for a year 7 place after the first term in the school year, or a place in a different year group, the Grammar school will use its own assessment process. If you apply for more than one Grammar school your child will need to take a different test for each Grammar school you apply for.

### **If you have applied In Year but cannot find a school place**

If you are a Kent resident who has applied to your preferred schools but been unable to secure a place you can contact KCC's In Year Admissions Team, who will let you know of any other schools which have places so that you can apply direct to these schools. If there are no places available and your child is out of school, the application may be referred to a local panel under the Fair Access Protocol (FAP), to decide which school can admit them. If your child is already attending a school in the local area, no alternative place will be offered.

If you want to apply in year for a place at a school located in another Local Authority's area, please contact the admissions team for further information. You can obtain information about the process and copies of the IYAF from the KCC website or from any Kent school. Enquiries can also be made by email to: [kentyearadmissions@kent.gov.uk](mailto:kentyearadmissions@kent.gov.uk) or by ringing **03000 412121** and asking for the In Year Admissions Team.

## 16. My child has a disability, is the process the same?

Some children may have a disability within the meaning of the Equality Act 2010. It is unlawful for a school in relation to certain activities to treat a disabled child less favourably than a non-disabled child, without justification.

The activities where a school must take care not to discriminate unfairly concern admissions, exclusions, and the provision of education and related services. A school must make reasonable adjustments to ensure that it does not treat a disabled child less favourably although reasonable adjustments do not extend to physical adaptations or the provision of equipment. A school is able to justify its actions where it can demonstrate that the adjustments required are unreasonable. A disability is defined as a physical or mental impairment that has a substantial and long term adverse effect on the person's ability to carry out day to day activities.

There will be some children who have an EHCP who do not fit this definition but, equally, there will be children who do not have an EHCP who are considered to have a disability.

If you think that your child has been discriminated against on the grounds of a disability in relation to the arrangements made for his or her admission, you may have a right of appeal. Advice is provided at [www.gov.uk](http://www.gov.uk).

## 17. Will I be able to get transport to the school?

You can apply for any school and we will try to offer you the place that you want, but as the admission criteria for schools are separate from the criteria for assistance with home to school transport you will not automatically receive transport assistance to any school that offers you a place. The schools you select as preferences will have a huge impact on your likelihood of securing transport assistance, so please consider if you will need help in getting your child to school when selecting them. Parents should therefore not wait until the school place has been offered before considering how they will get their child to school.

**As a general rule, your child will get free home to school transport if the Secondary school they will be attending is:**

- the nearest appropriate school for transport purposes; and
- more than three miles from home using the shortest available route.

**Appropriateness in this instance means:**

- age appropriate – attendance at a Primary or Secondary school;
- ability appropriate – attendance at a Mainstream or Special school.

The nearest appropriate school for transport purposes is the school that is closest to your home via the shortest available route and that is suitable for the child's age and ability when the above criteria are applied. This differs from the admissions process, which predominantly uses the straight-line distance between a child's home and school.

### Eligibility

Assessment for eligibility for free transport to the nearest appropriate school does not normally take account of parents' preference for a single-sex or mixed school, a particular type of school like a Grammar school or a school with a specialism.

**You will not normally receive transport assistance to a different school if:**

- you have not named the nearest school to your home as one of your preferences;
- you have named the nearest school but not as one of your highest preferences;
- you do not live over the statutory distance from the school.

If you have named the nearest school to your home and were refused a place, the Transport Eligibility Team will take this into account when assessing your application.

However, how your child will travel to and from school may be a factor you will need to take into consideration when making your school preferences known and you will need to consider carefully what options are available to you as transport assistance will not automatically be given for any school that may have offered your child a place.

For children who live in towns and villages close to the county border, it is particularly important to understand which is your closest school for transport purposes. Transport will only be provided to the nearest appropriate school where it is more than 3 miles from the home and in some parts of the county this may be a school located in another education authority, outside of Kent.

If you wish to express a preference for a school which is not your nearest and is not within walking or cycling distance, alternative transport options available to you can be found at [www.kent.gov.uk/schooltransport](http://www.kent.gov.uk/schooltransport) such as the KCC Travel Saver pass as this can be used on all registered public bus routes.

Further information about this pass can be found [on page 22](#) of this book, in the Home to School Transport Guidance or at [www.kent.gov.uk/travelsaver](http://www.kent.gov.uk/travelsaver)

There are also helpful links at [www.kent.gov.uk](http://www.kent.gov.uk) for public bus service information.

Free transport usually means your child will get a season ticket (pass) for public transport, or a seat on a bus/vehicle hired by KCC. As transport is provided for so many children, it will not be possible to offer parents their choice of route or vehicle.

KCC does not routinely provide discretionary transport assistance to Grammar schools or denominational (faith) schools. There are exceptions for some children in the care of Kent County Council and some from low income families.

The offer of a Grammar school place does not guarantee that transport will be provided to that school if there is another mainstream school or academy closer to your home.

If the Secondary school nearest your home is a Grammar school it will only be counted as your nearest school for transport purposes if your child has a Grammar school assessment, because it can only take children who have been assessed suitable for a Grammar school.

## Low income families

To qualify to receive transport assistance under the low income criteria, your child must be entitled to receive free school meals or you must be in receipt of one of the benefits listed below:

- Income Support;
- income based Jobseekers Allowance;
- Child Tax Credit (without Working Tax Credit and with an annual income of no more than £16,190);
- guaranteed element of state pension credit;
- income related employment and support allowance;
- maximum level of Working Tax Credit;
- Universal Credit where children are also eligible for free school meals.

When parents receive Child Tax Credit but not Working Tax Credit, the level of yearly income (currently £16,190) would be taken into account when assessing the child's eligibility. If parents receive both Child Tax Credit and Working Tax Credit, then the Working Tax Credit element overrides the Child Tax Credit Element and parents must be in receipt of the maximum level of Working Tax Credit to qualify for transport assistance on low income grounds.

In addition to receiving the above benefits, to be eligible for transport assistance, the child must be aged between 11 and 16 and:

- attend one of the three nearest schools to their home that is between 2 and 6 miles from the home;
- the school has been selected on the basis of the parent's stated religion or belief, is the nearest school of that type to the child's home and is between 2 and 15 miles from the home.

The parent must demonstrate to KCC's satisfaction that the request is based on the requirements of their religion and that they do adhere to that religion, or that they hold the belief in question and that belief is materially relevant to the school chosen for their child. Where parents declare that they are practising members of a religion or faith KCC will require evidence of this, including, where appropriate, the application form signed by the relevant religious representative.

Proof of receipt of the maximum Working Tax Credit is asked for and this is usually the form TC602, which is sent to you by HM Revenue & Customs. For a child who is entitled to free school meals the proof will be a letter from KCC's Awards Department.

Where applicants are in receipt of Universal Credit, they may be required to provide up to three month's worth of statements, however, they should initially provide the latest statement only.

Additional information can be found within the Home to School Transport booklet. These can be obtained, along with the application forms, from primary schools, from County Hall on: **03000 412121** or can be downloaded from [www.kent.gov.uk/schooltransport](http://www.kent.gov.uk/schooltransport)

Children aged 11-16 who meet these conditions (ie: if they are in the care of KCC, or their family receives one of the benefits listed above, or they are entitled to free school meals) will have transport funded to their nearest Grammar school, assuming:

- they have met the entry requirements of the Grammar school, been offered a place there; and



- it is the nearest Grammar school to their home that is between 2 and 15 miles away.

If they qualified for and applied to their nearest Grammar school but could not get a place there because it was oversubscribed, transport will be provided to the next nearest Grammar school able to offer a place, provided it is between 2 and 15 miles from their home.

Transport offered on these grounds will be reviewed annually. The Transport Eligibility Team must be advised of any changes to the family's or child's circumstances as soon as possible, in order to reassess the child's eligibility for transport assistance.

## Walking distances and routes

Statutory school distance is set in legislation and is different depending on the child's age. A child's school must be over the statutory school distance for them to be considered for free school transport. For a child over the age of 8, the school must be over 3 miles from their home.

KCC will initially identify your nearest appropriate school via the shortest available route. School Transport distances are calculated between the permanent main residence and the school. Route assessments may take into account public footpaths, bridleways, other footpaths as well as recognised roads where they are available. Where the distance to a school is over 6 miles, vehicular road routes may be favoured regardless of where there may be shorter walking routes.

This initial assessment will not consider whether the chosen route is of a hazardous nature as there is no expectation that children will necessarily use this specific route to access their place of education. This stage simply establishes which school is the closest school to your home.

All distances between children's homes and schools are measured using Kent County Council's own software and not any other internet measuring device. In this way, all children are assessed consistently in the same way under the distance criterion and conditions. Distances will be calculated to the school point defined in this software, which is not necessarily the nearest point between your home and the school's perimeter.

KCC will normally only provide transport assistance to your nearest school, if the school is over the statutory walking distance outlined above. Where a safe walking route is available to your nearest appropriate school that is shorter than the statutory walking distance, transport will not be provided as it is expected that your child would be able to walk to school. Where no safe walking route is available or

where the shortest available safe walking route it is over the statutory distance, free school transport will be provided to your nearest appropriate school. A safe walking route is one where a child can walk safely accompanied as necessary by a responsible adult. Once your nearest school has been established, KCC will not consider the route your child may take to any other school, as they will not be eligible to receive free school transport to that school.

If parents live within the statutory walking distance and consider the route to their child's school to be hazardous, they can request for it to be assessed by KCC Transport Officers.

A route is considered hazardous where it would be unsafe for a child to make use of it even if they were accompanied by a responsible adult. While KCC uses this criterion to assess a route, parents must decide if they wish for their child to travel to school on their own and make alternative arrangements if they do not feel that this is appropriate. To be eligible for a review, children must be attending their nearest appropriate school for transport purposes. The assessment will consider whether the route is a safe walking route. If a route is assessed as hazardous, free school transport will be provided.

The Transport Eligibility Team will not be able to advise you of the exact measurement or which school is the nearest over the telephone due to the large number of applications received and their need to prioritise assessing them.

## Applying for home to school transport

Home to school transport information booklets will be available from the Transport Team during the Spring Term 2021 and from [www.kent.gov.uk/schooltransport](http://www.kent.gov.uk/schooltransport). Applications must be returned to the team no later than **Friday 16 July 2021** or the next working day, to ensure that your child will have a pass for the first day of term. If we do not receive your form by this date, we cannot guarantee your child's pass for the first day of term and you will have to make your own arrangements to get your child to and from school. We will not refund the cost of any transport that you have to arrange until the pass is issued.

If the child is eligible to receive free transport assistance, the Transport Eligibility Team will advise parents by post or email.

The child's details will then be passed to the Public Transport Team who will identify the appropriate transport. Once they have done so, parents will be contacted by them to advise of the arrangements including those for the first day of term and where to collect the pass.

Applications can be made online at [www.kent.gov.uk/schooltransport](http://www.kent.gov.uk/schooltransport).

If you do not have internet access you can get a paper copy of the form from your child's school or by ringing **03000 412121**.

If you believe there are exceptional circumstances in your case which mean that KCC provide free or subsidised transport regardless of the law and the Council's published policy, you should explain these clearly when you make your application.

## Other transport options

### KCC Travel Saver pass

If you're not entitled to free transport to school or want greater flexibility than home to school transport can provide, you may wish to consider a KCC Travel Saver pass. The KCC Travel Saver pass enables young people in academic years 7-11 who live in Kent to travel free on virtually all public buses in the county, from 06.00-19.00, Monday to Friday, 1st September to 31st July, generally for a fee of £370 per year (subject to change).

A small number of bespoke bus services to schools may apply an additional charge. The cost of the pass is halved for low income households and free to some children who are in the Care of KCC. The KCC Travel Saver pass does not affect a child's entitlement to free home to school transport, and parents can apply for both.

Parents are advised to visit [www.kent.gov.uk/travelsaver](http://www.kent.gov.uk/travelsaver) for up to date advice on how Covid-19 may impact the Kent Travel Saver scheme and further information on how to apply online and the terms and conditions of the pass, including a list of participating bus operators.

### Vacant Seat Payment Scheme (VSPS)

Children who do not qualify for free transport because they live less than the statutory distance from school or because they are not attending their nearest school can apply for a vacant seat on a hired school vehicle.

The 2020/21 charge for this is £400 per year for each pupil (subject to change). Public Transport can give you more information. We offer this scheme annually, so you must re-apply each year. There is no guarantee that the scheme will always be available and even if you are offered a seat when you apply, it may not be possible to offer a seat to you in subsequent years. Where seats are no longer available, parents will be given notice until the end of that

academic year, after which they will have to make their own arrangements.

Parents should also note that these seats cannot be allocated until all entitled pupils have been processed and are issued on a first come, first served basis. This does mean it can take several weeks after the start of term before a pass is issued.

During this time, parents are responsible for making their own travel arrangements. To apply for a Vacant Seat, parents should tick the appropriate box on the application form when applying for transport assistance.

## School transport and the environment (Sustainable Transport)

### Tackling the school run

We are committed to working with schools, parents and pupils to reduce congestion caused by the school run (the busy period when parents drive their children to and from school). It's estimated that at least one in five vehicles on the road at 8.45am are taking students to school which has a huge effect on how we all get around. The school run also adds to pollution and carbon emissions that affect air quality and climate change.

We are also working to develop healthy schools and to encourage young people to take part in more physical activity. Walking and cycling to school is a good way to get more exercise and is proven to benefit health and wellbeing, attendance and pupil performance.

### School Travel Plans

Nearly all of Kent's schools now have a School Travel Plan. This is a strategy and action plan, tailored to the school, which seeks to encourage and facilitate sustainable travel choices by pupils, adult carers and staff. We continue to offer advice to schools, through our travel plan management database, in order to help increase and sustain the proportion of active, healthy, safe and sustainable journeys to and from school.

Kent schools have been very successful at producing School Travel Plans to encourage sustainable travel to schools. Most Kent schools now have a plan so you may wish to contact the headteacher of your school to find out about their actions for encouraging sustainable travel.

## Walk to school

KCC enjoys a unique partnership with Medway Council and the Kent and Medway Charity Team in promoting and encouraging walking to school. The charity organises a range of activities to help the charitable sector with its fundraising and supports initiatives to promote health and wellbeing, particularly amongst Primary school children. The charity works in partnership with the KM Group, Kent's biggest media organisation. You can find more information about walking buses and walk to school incentive schemes on the charities website at [www.kmwalktoschool.co.uk](http://www.kmwalktoschool.co.uk).

Even if you can't walk to school every day or you live too far away, you could consider walking just once a week or 'park and stride' by parking a short distance from the school and walking the last bit of your journey.

## Cycle to school

Cycle training is a very important way to increase confidence and safety. We deliver National Standard Cycle Training otherwise known as Bikeability. There are 3 levels of training that aim to give people the skills and confidence to ride their bikes on today's roads. We deliver Level 1 and 2 training to children in year 6. In addition, we will pilot Level 3 training to Secondary school children. Bikeability will either be provided by KCC, or if the school is part of a School Games Organisation partnership, training will be arranged via School Games Organisers (SGOs). We are working with SGOs to make sure every year 6 child has access to level 2 training.

### Children will need to:

- be at least 10 years old for level 2 training;
- be able to ride their bike;
- have an appropriate cycle helmet;
- have a bike that is roadworthy.

Training costs around £10 per child. However, this may vary in some schools because they have paid to enter a partnership with a School Games Host Organisation to access a range of different activities, including Bikeability.

We are working hard to improve cycle routes across the county. For information about cycle routes in your area visit [www.kent.gov.uk/cycling](http://www.kent.gov.uk/cycling). Printed maps are available for some locations and can be found in libraries, Gateways and Tourist Information Centres.

## Public transport

Buses and trains may prove to be a good option for some pupils. For information about available services in your area, together with discounted tickets and incentive schemes visit: [www.kent.gov.uk/publictransport](http://www.kent.gov.uk/publictransport).

## Car sharing/buddy scheme

Parents can reduce the cost and time involved in the school run by sharing cars with friends and neighbours. This should only be considered in line with the latest advice from central government regarding social distancing. They can find out more about sharing cars in Kent on the website [www.kentjourneyshare.com](http://www.kentjourneyshare.com), or ask their chosen school if they can match them with parents travelling from the same area. If half of UK motorists received a lift one day a week, congestion and pollution would be reduced by 10%.

## Responsible parking

Inconsiderate parking and manoeuvring in the vicinity of school entrances can present a significant safety hazard. Parents should support their school, other road users and local residents by avoiding parking on 'Keep-Clear' markings and, where possible, park or drop-off a safe distance from the school and encourage pupils to walk to the school gates.

KCC work with schools, Kent Police and Local Civil Enforcement teams to take action against inconsiderate and dangerous parking. For further details and access to our online toolkit and resources please go to [www.responsibleparking.co.uk](http://www.responsibleparking.co.uk).

## 18. General Information

### School Fund

There is no charge or cost for admission to a maintained school, and nothing published in a school's own prospectus or said at an open evening about contributing to the School Fund should put you off applying for a place. Most schools operate a School Fund to help them pay for extra activities and equipment which cannot be provided from the school's own budget, and they invite parents to contribute to it if their child takes up a place there. Contributing to a school fund is entirely voluntary.

## School meals

Most Secondary schools have cash cafeteria arrangements, where pupils can choose what they want to buy. A main meal will typically cost between £2.50 – £3.00 (subject to change). However, this depends on suppliers and the meal choices available.

### Free school meals are available for:

- children from families who can prove that they receive Income Support, Income Based Job Seeker's Allowance or the guaranteed element of Pension Credit;
- children from families who receive Child Tax Credit, provided they do not receive Working Tax Credit and have an annual income (as assessed by HM Revenue and Customs) which does not exceed £16,190 (Subject to change under the proposed government universal credit changes. Further details are available at [www.gov.uk/universal-credit](http://www.gov.uk/universal-credit)).
- the children of Asylum Seekers who are supported under part IV of the Immigration and Asylum Act 1999 and can provide appropriate documentation from the National Asylum Support Services.

For further information or advice, ring the contact centre (03000 412121) and ask them to put you through to your local Awards Team.

## Religious education

The law requires Community, Foundation and Voluntary Controlled schools and Academies which do not have a religious character to provide religious education that fulfils the requirements of a local agreed syllabus. The syllabus will reflect the fact that the religious traditions in Britain are mainly Christian, whilst taking into account the teaching and practices of other principal religions represented in Britain. Voluntary Aided schools and Academies with a religious character normally follow a syllabus which reflects their religious designation.

Religious education is intended for all pupils, but parents do have the right to withdraw their child from all or part of RE.

If you think you may wish to do this, you are encouraged to discuss the religious education provision in the school with the Headteacher.

## Collective worship

Taking each school term as a whole, the majority of acts of collective worship in schools and academies that do not have a religious character will be wholly or mainly of a broadly Christian character.

Voluntary Aided and Voluntary Controlled schools and Academies with a religious character must deliver collective worship in line with their trust deeds, articles of government or funding agreement. For example, if the school is a Church of England or Roman Catholic school, the worship must be Christian and should reflect the denomination of the school.

Like religious education, collective worship is intended for all pupils, but parents do have the right to withdraw their child from it. You may want to find out more about collective worship in the school before you make a decision.

## Maintaining good behaviour

All our schools encourage a high standard of behaviour from pupils, both in and out of the classroom. We believe that education is very much about passing on the values of courtesy, consideration for others, tolerance and understanding.

Self-discipline is what we are looking for in our pupils. We want them to have pride in themselves and in how others see them.

Parents are encouraged to help develop responsible attitudes in their children and the county's schools are encouraged to maintain a close partnership with parents.

Each school has its own discipline or behaviour policy which lays down the ground rules for behaviour inside schools and whilst pupils represent the school. The policy will detail what solutions the Headteacher and governors will consider in case of misbehaviour.

## Private fostering

A privately fostered child is a child under 16 (or 18 if disabled) who is cared for by an adult who is not a parent, grandparent, aunt, uncle, step parent (including civil partnerships), sister or brother where the child is to be cared for in that person's home for 28 days or more. A private foster carer is someone who cares for another person's child in their own home such as:

- extended family members (great-aunts, great-uncles, cousins);
- someone who is called 'aunt' or 'uncle' but is not related to the child;
- a friend of the family;
- someone who is not married to the child's mother or father but is a partner or ex-partner.



There are many reasons for a child being privately fostered, such as:

- a parent is ill;
- a parent is in prison;
- a parent is going abroad;
- the relationship between the parent and young person has broken down;
- family crisis or bereavement;
- parents might be studying or working long hours;
- a child has come from another country to study English privately or at a language school;

The law requires anybody who is privately fostering a child, or who is intending to do so, to notify social services. If you are already caring for a child under a private fostering arrangement you must notify social services immediately.

Social services have a legal duty to make sure that the welfare of all privately fostered children is safeguarded and promoted and that they are living in safe and suitable surroundings. Social services give advice to parents, private foster carers and any child who is being privately fostered.

Please contact Specialist Children's Services on **0300 041 1111** and ask to speak to someone about a private fostering arrangement if you need to advise about a proposed private fostering arrangement or need some advice or guidance.

## Adolescent Health and Emotional Wellbeing Service

Local teams led by Public health school nurses work with schools, parents and other services to improve the general health and wellbeing of all secondary aged school children and their families. The teams provide advice, support and help with a variety of general health issues including; daytime and night time wetting and soiling, healthy eating and lifestyle, puberty and growing up, sexual health, stopping smoking, drug and alcohol misuse, sleep and complex health needs.

The School Public Health service also provide an emotional health and wellbeing service which includes interventions to address anxiety, stress, depression, self-harm and anger management. We can also provide an emotional wellbeing counselling service, staffed by trained counsellors. The School Public Health Service also offers a confidential text messaging service that enables children and young people (11-19) to contact their school nurse directly.

As a service we work with all children, young people and families in Kent. You do not have to be in school to use this service.

More information on our service can be found from visiting our website [www.kentyouthhealth.nhs.uk](http://www.kentyouthhealth.nhs.uk)

Telephone number: **0300 123 4496**

Email: [nem-tr.kentchildrenandyoungpeoplehealthservices@nhs.net](mailto:nem-tr.kentchildrenandyoungpeoplehealthservices@nhs.net)

## Secondary School Immunisation Service

The following vaccinations are offered to pupils in secondary school:

- Human Papilloma Virus (HPV) vaccination which protects against certain cancers and genital warts. Dose 1 offered to pupils in year 8, dose 2 offered to pupils in year 9.
- Meningococcal disease strains A, C, W, Y (MenACWY). Offered to young people in years 9 and 10
- Diphtheria Tetanus and Polio (Td/IPV). Offered at the same time as MenACWY in years 9 and 10.

As a service we work with all children, young people and families in Kent. You do not have to be in school to use this service.

Telephone number: **0300 123 5205**

Email: [kchft.cyp-immunisationteam@nhs.net](mailto:kchft.cyp-immunisationteam@nhs.net)

## I have more questions, who can I talk to?

The Secondary Admissions Team will offer advice to those families who find the secondary transfer process difficult to understand, they can help parents to make the most realistic choice of school that best meets their child's needs. Primary Headteachers will also be in a position to help with this.

If you have looked at this book, visited the schools and talked to your child's teachers but still feel you need some extra help:

- Your Primary school may have a Family Liaison Officer (FLO) or Parent Support Adviser (PSA) who you can talk to at school. If you know who they are speak to them directly or ask the school for details.
- You can email Secondary Admission Team [kent.admissions@kent.gov.uk](mailto:kent.admissions@kent.gov.uk) who will reply during normal office hours.

## Information, Advice and Support Kent (IASK)

IASK offers confidential and impartial, information, advice and support for parents\* of children with special educational needs or disability and the same service is offered to children\*\* and young people\*\*\* who have special educational needs or disability.

Information, Advice and Support Kent has an experienced team available to listen and discuss any issues parents may have around their child's education. Working at arm's length to the authority IASK aims to empower parents, children and young people to fully participate in discussions and make informed choices.

\* parents includes all those adults with parental responsibility and carers

\*\* children 0-16 compulsory school age

\*\* young people 16-25

### IASK can:

- be available and accessible to answer questions via a telephone helpline or in the local community;
- offer time to discuss issues in depth and explore options;
- support at meetings with school and/or the Local Authority;
- provide information about other agencies and processes;
- help parents to communicate their views or concerns;
- help prepare paperwork;
- help with queries about the education system;
- provide information about social care and short breaks;
- provide information about appeals to the SEND Tribunal and support to attend mediation;
- provide a range of information leaflets about education processes (available in other languages on request).

### How to contact IASK

Telephone helpline: **03000 413000**

Email: [iask@kent.gov.uk](mailto:iask@kent.gov.uk)

The helpline is open Monday to Friday 9am-5pm (answerphone and email are available 24 hours). Or visit the IASK team at a local drop-in (ring the helpline or check online for dates and venues). Website: [www.kent.gov.uk/iask](http://www.kent.gov.uk/iask).

The office site provides disabled access and facilities at: Shepway Centre Oxford Road Maidstone ME15 8AW. Office Tel: **03000 412412**

## 19. What are the options after my child turns 16?

If you are in year 10 or 11 at school you will need to think about what you'd like to do next. You have some important choices to make and there are lots of options available to you. The choices you make now will affect the university courses or types of jobs you can apply for later.

[www.kentchoices4u.com](http://www.kentchoices4u.com) is a website containing information to help 14 to 19 year olds make the right choices for further education. The website acts as an online prospectus and lists all schools, colleges and work-based learning providers across the county and the courses, learning and training they offer. By accessing the website you can gain access to over 1,000 learning and training opportunities.

You can search the website using three categories. You can browse courses by subject, by provider, or by using a keyword search. These will help you access the information you are looking for more quickly than browsing the entire prospectus.

## 20. Your guide to Data Protection

The General Data Protection Regulation (GDPR) gives rights to you, our customers, about how your personal information is obtained and used by KCC. GDPR also places obligations on KCC This guide informs you of your rights under GDPR and details how we handle your personal information. Parents can find KCC's Admissions Privacy Notice at [www.kent.gov.uk/privacy](http://www.kent.gov.uk/privacy).

### What information do we hold and how do we obtain it?

Generally, we receive information about you from one or more of the following sources:

- the Primary school your child attends;
- KCC Admission Application Forms you complete and send to us.

We will hold your child's name, date of birth, school and address history and any information you provide us to apply under a preferred school's oversubscription criteria (eg sibling name, church attendance, FSM status etc). We will also hold the applying parent's name and address. This information will be added to your child's central education electronic record, which will be kept until your child's 25th birthday.

## For what purpose do we use your information?

We use your information for one of a number of purposes, which are outlined below:

- the information will be used to allocate your child a place at a school under the School's Admissions Code 2014;
- identifying information will be passed to schools and possibly the Department of Education and other officers in the County Council for the purposes of strategic planning and policy development.

## Caring for your information

We undertake that we will have in place a level of security appropriate to the nature of the information and the harm that might result from a breach of security. This means we will look after your personal information properly. We further undertake that we will:

- not hold information about you that is excessive in relation to the purpose for which it is processed;
- keep any information about you accurate and where necessary up-to-date. To help us to do this, please keep us informed if any of your details change;
- not keep information processed for any purpose or purposes longer than necessary;
- process your information in accordance with your rights under GDPR;
- not share your information with other people unless it is required by law or with your consent.

## Your rights

The General Data Protection Regulations controls how your personal information is used by organisations, businesses or the government. Under this legislation you have the right to:

- access any personal data held about you;
- have inaccurate information about you corrected;
- to be forgotten (erasure);
- restrict processing;
- object to processing;
- stop automated decision making;
- data portability.

You can exercise any of these rights by:

- emailing [dataprotection@kent.gov.uk](mailto:dataprotection@kent.gov.uk);
- writing to the Information Resilience and Transparency Team, Kent County Council, Room 2.87, Sessions House, County Hall, Maidstone, ME14 1XQ.

Before we can continue with your request, you'll need to provide:

- proof of your identity;
- proof of your current address.

If you have asked for a copy of any personal information we hold about you, you may have to pay a fee for the administrative costs of providing you with this information. We will tell you if you need to pay us anything and we reserve the right to waive any fees.

We will respond to you within one month of receiving your written request although we can extend this to three months if your request is complex.

The time period starts from when we receive sufficient information plus proof that you are who you say you are to progress your request, so please be as specific as possible in your written request. We will contact you if we need more information.

General information about GDPR and your rights can be found on the information Commissioners website at the following link [www.ico.org.uk](http://www.ico.org.uk).

Or you can write to: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF

Telephone: **01625 545700** (switchboard)  
Email: [mail@ico.gsi.gov.uk](mailto:mail@ico.gsi.gov.uk).

---

## Kent County Council

**Kent County Council** (LA No: 886)

The Fair Access – Co-ordinated Admissions Office

Sessions House

County Hall

Maidstone

Kent. ME14 1XQ

Tel: **03000 412121**

**[kent.admissions@kent.gov.uk](mailto:kent.admissions@kent.gov.uk)**

---

## Other Local Authorities

**London Borough of Bexley** (LA No: 303)

Education Department Civic Offices

2 Watling Street

Bexleyheath

Kent

DA6 7AT

Tel: **020 8303 7777**

**[schooladmissions@bexley.gov.uk](mailto:schooladmissions@bexley.gov.uk)**

**Medway Council** (LA No: 887)

Children's Services

Gun Wharf

Dock Road

Chatham

ME4 4TR

Tel: **01634 331110**

**[admissions@medway.gov.uk](mailto:admissions@medway.gov.uk)**

**East Sussex County Council** (LA No: 845)

Education Department

County Hall

St Anne's Crescent

Lewes

BN7 1SG

Tel: **03003 309472**

**[admissions@eastsussex.gov.uk](mailto:admissions@eastsussex.gov.uk)**

**Surrey County Council** (LA No: 936)

County Hall

Penrhyn Road

Kingston-upon-Thames

Surrey

KT1 2DN

Tel: **03002 001004**

**[contactcentre@surreycc.gov.uk](mailto:contactcentre@surreycc.gov.uk)**

**London Borough of Bromley** (LA No: 305)

Education Department

Stockwell Close

The Civic Centre

Bromley

BR1 3UH

Tel: **020 8313 4044**

**[school.admissions@bromley.gov.uk](mailto:school.admissions@bromley.gov.uk)**

**West Sussex County Council** (LA No: 938)

*Pupil Admissions Team North*

County Hall

Chart Way

Horsham

RH12 1XH

Tel: **03330 142903**

**[admissions.north@westsussex.gov.uk](mailto:admissions.north@westsussex.gov.uk)**

*Pupil Admissions Team South*

Centenary House

Durrington Lane

Worthing

BN13 2QB

Tel: **03330 142903**

**[admissions.south@westsussex.gov.uk](mailto:admissions.south@westsussex.gov.uk)**



# The Schools

The Schools				
<b>Abbey School</b> London Road Faversham ME13 8RZ 01795 532633	DfE no	4242	Headteacher	Dr Rowland Speller
	PAN	210	Email	cnewton@abbeyschoolfavershams.co.uk
	Status	Academy	Website	www.abbeyschoolfavershams.co.uk
	Gender	Mixed	SIF Required	No
	Age	11-18	Own Test	No
<b>Archbishop's School</b> St Stephens Hill Canterbury CT2 7AP 01227 765805	DfE no	5426	Headteacher	Mr David Elliott
	PAN	140	Email	asmith@archbishops.kent.sch.uk
	Status	Foundation	Website	www.archbishops-school.co.uk
	Gender	Mixed	SIF Required	Yes – Faith
	Age	11-18	Own Test	No
<b>Astor College</b> Astor Avenue Dover CT17 0AS 01304 201151	DfE no	4113	Headteacher	Mr Lee Kane
	PAN	210	Email	office@astor.dfamat.com
	Status	Academy	Website	www.astor-college.co.uk
	Gender	Mixed	SIF Required	No
	Age	11-18	Own Test	No
<b>Aylesford School</b> Teapot Lane Aylesford ME20 7JU 01622 717341	DfE no	5410	Headteacher	Miss Tanya Kelvie
	PAN	180	Email	deborah.morris@aylesford.kent.sch.uk
	Status	Foundation	Website	www.aylesford.kent.sch.uk
	Gender	Mixed	SIF Required	No
	Age	11-18	Own Test	No
<b>Barton Court Grammar School</b> Longport Canterbury CT1 1PH 01227 464600	DfE no	5444	Headteacher	Mr Jonathan Hopkins
	PAN	150	Email	office@bartoncourt.org
	Status	Academy	Website	www.bartoncourt.org
	Gender	Mixed	SIF Required	Yes – Pupil Premium
	Age	11-18	Own Test	No
<b>Bennett Memorial Diocesan School</b> Culverden Down Tunbridge Wells TN4 9SH 01892 521595	DfE no	5464	Headteacher	Mr Jon Sparke
	PAN	300	Email	admissions@bennett.kent.sch.uk
	Status	Academy	Website	www.bennettmemorial.co.uk
	Gender	Mixed	SIF Required	Yes – Faith
	Age	11-18	Own Test	No
<b>Borden Grammar School</b> Avenue Of Remembrance Sittingbourne ME10 4DB 01795 424192	DfE no	4527	Headteacher	Mr Ashley Tomlin
	PAN	120	Email	jc@bordengrammar.kent.sch.uk
	Status	Academy	Website	www.bordengrammar.kent.sch.uk
	Gender	Boys	SIF Required	Yes – Free School Meals
	Age	11-18	Own Test	No
<b>Brockhill Park Performing Arts College</b> Sandling Road Saltwood Hythe CT21 4HL 01303 265521	DfE no	5466	Headteacher	Mrs Sonette Schwartz
	PAN	235	Email	office@brockhill.kent.sch.uk
	Status	Academy	Website	www.brockhill.kent.sch.uk
	Gender	Mixed	SIF Required	No
	Age	11-18	Own Test	No

The Schools				
<b>Canterbury Academy</b> Knight Avenue Canterbury CT2 8QA 01227 463971	DfE no	5421	Headteacher	Mr Jon Watson
	PAN	210	Email	JWatson@canterbury.kent.sch.uk
	Status	Academy	Website	www.canterbury.kent.sch.uk
	Gender	Mixed	SIF Required	Yes – 15% Music & Banding Assessment
	Age	11-19	Own Test	Yes
<b>Charles Dickens School</b> Broadstairs Road Broadstairs CT10 2RL 01843 862988	DfE no	4016	Headteacher	Mr Warren Smith
	PAN	232	Email	mdarvell@cds.kent.sch.uk
	Status	Academy	Website	www.cds.kent.sch.uk
	Gender	Mixed	SIF Required	No
	Age	11-19	Own Test	No
<b>Chatham &amp; Clarendon Grammar School</b> Chatham Street Ramsgate CT11 7PS 01843 591075	DfE no	5462	Headteacher	Mrs Debra Liddicoat
	PAN	180	Email	shurrell@ccgrammarschool.co.uk
	Status	Academy	Website	www.ccgrammarschool.co.uk
	Gender	Mixed	SIF Required	Yes – Health & Pupil/Service Premium
	Age	11-18	Own Test	No
<b>Cornwallis Academy</b> Hubbards Lane Linton, Maidstone ME17 4HX 01622 743152	DfE no	6913	Headteacher	Mrs Isabelle Linney-Drouet
	PAN	210	Email	officecornwallis@futureschoolstrust.com
	Status	Academy	Website	www.cornwallisacademy.com
	Gender	Mixed	SIF Required	No
	Age	11-18	Own Test	No
<b>Cranbrook School</b> Waterloo Road Cranbrook TN17 3JD 01580 711800	DfE no	5416	Headteacher	Dr John Weeds
	PAN	60	Email	registrar@cranbrook.kent.sch.uk
	Status	Academy	Website	www.cranbrookschoo.co.uk
	Gender	Mixed	SIF Required	Yes – Pupil Premium
	Age	11-18	Own Test	No
<b>Dane Court Grammar School</b> Broadstairs Road Broadstairs CT10 2RT 01843 864941	DfE no	5460	Headteacher	Ms Kate Greig
	PAN	165	Email	hobbs@danecourt.kent.sch.uk
	Status	Academy	Website	www.danecourt.kent.sch.uk
	Gender	Mixed	SIF Required	No
	Age	11-18	Own Test	No
<b>Dartford Grammar School</b> West Hill Dartford DA1 2HW 01322 223039	DfE no	5406	Headteacher	Mr John Oakes
	PAN	180	Email	admissions@dartfordgrammarschool.org.uk
	Status	Academy	Website	www.dartfordgrammarschool.org.uk
	Gender	Boys	SIF Required	No
	Age	11-18	Own Test	No
<b>Dartford Grammar School for Girls</b> Shepherds Lane Dartford DA1 2NT 01322 223123	DfE no	5411	Headteacher	Mrs Sharon Pritchard
	PAN	180	Email	cbalmer@dartfordgrammargirls.org.uk
	Status	Academy	Website	www.dartfordgrammargirls.org.uk
	Gender	Girls	SIF Required	Yes – Parish Confirmation
	Age	11-18	Own Test	No
<b>Dartford Science and Technology College</b> Heath Lane Dartford DA1 2LY 01322 224309	DfE no	4026	Headteacher	Mrs Anne Davis
	PAN	150	Email	admissions@dstc.kent.sch.uk
	Status	Foundation	Website	www.dstc.kent.sch.uk
	Gender	Girls	SIF Required	No
	Age	11-18	Own Test	No

## The Schools

<b>Dover Christ Church Academy</b> Melbourne Avenue Dover CT16 2EG 01304 820126	DfE no	6917	Headteacher	Mr Jamie MacLean
	PAN	150	Email	groombridger@dccacademy.org.uk
	Status	Academy	Website	www.dccacademy.org.uk
	Gender	Mixed	SIF Required	No
	Age	11-18	Own Test	No
<b>Dover Grammar School for Boys</b> Astor Avenue Dover CT17 0DQ 01304 206117	DfE no	5459	Headteacher	Mr Philip Horstrup
	PAN	150	Email	tcook@dgsb.co.uk
	Status	Foundation	Website	www.dgsb.co.uk
	Gender	Boys	SIF Required	Yes – Pupil Premium & Children previously in care outside of England
	Age	11-18	Own Test	Yes
<b>Dover Grammar School for Girls</b> Frith Road Dover CT16 2PZ 01304 206625	DfE no	4109	Headteacher	Mr Robert Benson
	PAN	140	Email	enquiries@dggs.kent.sch.uk
	Status	Community	Website	www.dggs.kent.sch.uk
	Gender	Girls	SIF Required	Yes – Pupil Premium
	Age	11-18	Own Test	Yes
<b>Duke of York's Royal Military School*</b> Guston Dover CT15 5EQ 01304 245023	DfE no	6918	Headteacher	Mr Alex Foreman
	PAN	52 Boys, 52 Girls	Email	caroline.cant@doyrms.com
	Status	Academy	Website	www.doyrms.com
	Gender	Mixed	SIF Required	Yes – Boarding Suitability
	Age	11-19	Own Test	Yes
*Fee Paying State Boarding School				
<b>Ebbsfleet Academy</b> Southfleet Road Swanscombe DA10 0BZ 01322 623100	DfE no	4001	Headteacher	Ms Gurjit Kaur Shergill
	PAN	150	Email	admin@theebbsfleetacademy.kent.sch.uk
	Status	Academy	Website	www.theebbsfleetacademy.kent.sch.uk
	Gender	Mixed	SIF Required	No
	Age	11-18	Own Test	No
<b>Folkestone Academy</b> Academy Lane Folkestone CT19 5FP 01303 842400	DfE no	4020	Headteacher	Mr Wesley Carroll
	PAN	270	Email	Secondary.admin@folkestoneacademy.com
	Status	Academy	Website	www.folkestoneacademy.com
	Gender	Mixed	SIF Required	Yes
	Age	4-19	Own Test	No
<b>Folkestone School for Girls</b> Coolinge Lane Folkestone CT20 3RB 01303 251125	DfE no	5437	Headteacher	Mr Mark Lester
	PAN	180	Email	npetrie@folkestonegirls.kent.sch.uk
	Status	Academy	Website	www.folkestonegirls.kent.sch.uk
	Gender	Girls	SIF Required	No
	Age	11-18	Own Test	Yes
<b>Fulston Manor School</b> Brenchley Road Sittingbourne ME10 4EG 01795 475228	DfE no	5414	Headteacher	Mrs Susie Burden
	PAN	210	Email	gbell@fulstonmanor.kent.sch.uk
	Status	Academy	Website	www.fulstonmanor.kent.sch.uk
	Gender	Mixed	SIF Required	Yes – 10% Sport or Performing Arts
	Age	11-18	Own Test	No
<b>Goodwin Academy</b> Hamilton Road Deal CT14 9BD 01304 403103	DfE no	4023	Headteacher	Mr Simon Smith
	PAN	180	Email	c.dore@tsatrust.org.uk
	Status	Academy	Website	www.goodwinacademy.org.uk
	Gender	Mixed	SIF Required	No
	Age	11-18	Own Test	No

<b>The Schools</b>				
<b>Gravesend Grammar School</b>	DfE no	5465	Headteacher	Mr Malcolm Moaby
Church Walk	PAN	210	Email	admissions@gravesendgrammar.com
Gravesend	Status	Academy	Website	www.gravesendgrammar.com
DA12 2PR	Gender	Boys	SIF Required	Yes – Pupil Premium
01474 331893	Age	11-18	Own Test	No
<b>Hadlow Rural Community School</b>	DfE no	4009	Headteacher	Mr Paul Boxall
Tonbridge Road	PAN	75	Email	contact@hrcschool.org
Hadlow	Status	Free School	Website	www.hrcschool.org
Tonbridge	Gender	Mixed	SIF Required	Yes – Banding Assessment
TN11 0AU	Age	11-16	Own Test	Yes
01732 853241				
<b>Hartsdown Academy</b>	DfE no	4172	Headteacher	Mr Matthew Tate
George V Avenue	PAN	180	Email	millern@hartsdown.org
Margate	Status	Academy	Website	www.hartsdown.org
CT9 5RE	Gender	Mixed	SIF Required	No
01843 227957	Age	11-18	Own Test	No
<b>Harvey Grammar School</b>	DfE no	4101	Headteacher	Mr Scott Norman
Cheriton Road	PAN	150	Email	enquiries@harveygs.kent.sch.uk
Folkestone	Status	Academy	Website	www.harveygs.kent.sch.uk
CT19 5JY	Gender	Boys	SIF Required	No
01303 252131	Age	11-18	Own Test	Yes
<b>Hayesbrook School</b>	DfE no	5455	Headteacher	Mr Daniel Hatley
Brook Street	PAN	151	Email	Data-THS@brooklearningtrust.org.uk
Tonbridge	Status	Academy	Website	www.hayesbrook.kent.sch.uk
TN9 2PH	Gender	Boys	SIF Required	No
01732 500600	Age	11-18	Own Test	No
<b>Herne Bay High School</b>	DfE no	5448	Headteacher	Mr Jon Boyes
Bullockstone Road	PAN	258	Email	a.clifton@hernebayhigh.org
Herne Bay	Status	Academy	Website	www.hernebayhigh.org
CT6 7NS	Gender	Mixed	SIF Required	Yes – Banding Assessment
01227 361221	Age	11-18	Own Test	Yes
<b>High Weald Academy</b>	DfE no	4003	Headteacher	Mr Daniel Hatley
Angley Road	PAN	150	Email	Data-HWA@brooklearningtrust.org.uk
Cranbrook	Status	Academy	Website	www.highwealdacademy.kent.sch.uk
TN17 2PJ	Gender	Mixed	SIF Required	No
01580 712754	Age	11-18	Own Test	No
<b>Highsted Grammar School</b>	DfE no	4080	Headteacher	Miss Anne Kelly
Highsted Road	PAN	120	Email	Sayers.L2@highsted.kent.sch.uk
Sittingbourne	Status	Academy	Website	www.highsted.kent.sch.uk
ME10 4PT	Gender	Girls	SIF Required	Yes – Pupil Premium
01795 424223	Age	11-18	Own Test	Yes
<b>Highworth Grammar School</b>	DfE no	4092	Headteacher	Mr Paul Danielsen
Maidstone Road	PAN	210	Email	admissions@highworth.kent.sch.uk
Ashford	Status	Academy	Website	www.highworth.kent.sch.uk
TN24 8UD	Gender	Girls	SIF Required	Yes – Pupil Premium
01233 624910	Age	11-18	Own Test	No



## The Schools

<b>Hillview School for Girls</b> Brionne Gardens Tonbridge TN9 2HE 01732 352793	DfE no	5450	Headteacher	Mrs Hilary Burkett
	PAN	208	Email	admissions@hillview.kent.sch.uk
	Status	Academy	Website	www.hillview.kent.sch.uk
	Gender	Girls	SIF Required	Yes – 10% Performing Arts & Children previously in care outside of England
	Age	11-18	Own Test	No
<b>Holmesdale School</b> Malling Road Snodland ME6 5HS 01634 240416	DfE no	4065	Headteacher	Mr Glenn Prebble
	PAN	180	Email	lisa.webster@holmesdale.kent.sch.uk
	Status	Foundation	Website	www.holmesdale.kent.sch.uk
	Gender	Mixed	SIF Required	No
	Age	11-19	Own Test	No
<b>Homewood School and Sixth Form Centre</b> Ashford Road Tenterden TN30 6LT 01580 764222	DfE no	5408	Headteacher	Mr Jeremy Single
	PAN	390	Email	l.castle@homewood.kent.sch.uk
	Status	Academy	Website	www.homewood-school.co.uk
	Gender	Mixed	SIF Required	Yes – 20% Ability Band
	Age	11-18	Own Test	Yes
<b>Hugh Christie School</b> White Cottage Road Tonbridge TN10 4PU 01732 353544	DfE no	5431	Headteacher	Mr Jon Barker
	PAN	165	Email	sfaburnsk@tonbridgefederation.co.uk
	Status	Foundation	Website	www.hughchristie.kent.sch.uk
	Gender	Mixed	SIF Required	No
	Age	11-18	Own Test	No
<b>Inspiration Academy @ The Leigh UTC</b> Brunel Way Dartford DA1 5TF 01322 626600	DfE no	4012	Headteacher	Mr Steve Leahey
	PAN	120	Email	hayley.dempsey@theleighutc.org.uk
	Status	Academy	Website	www.theleighutc.org.uk
	Gender	Mixed	SIF Required	No
	Age	11-19	Own Test	No
<b>Invicta Grammar School</b> Huntsman Lane Maidstone ME14 5DS 01622 755856	DfE no	4058	Headteacher	Mrs Julie Derrick
	PAN	192	Email	c.fryer@invicta.viat.org.uk
	Status	Academy	Website	www.invicta.viat.org.uk
	Gender	Girls	SIF Required	Yes – Free School Meals
	Age	11-18	Own Test	No
<b>John Wallis Church of England Academy</b> Millbank Road Kingsnorth Ashford TN23 3HG 01233 662810	DfE no	6919	Headteacher	Mr Damian McBeath
	PAN	210	Email	admissions@thejohnwallisacademy.org
	Status	Academy	Website	www.thejohnwallisacademy.org
	Gender	Mixed	SIF Required	Yes – 10% Faith
	Age	3-19	Own Test	No
<b>Judd School</b> Brook Street Tonbridge TN9 2PN 01732 770880	DfE no	4622	Headteacher	Mr Jonathan Wood
	PAN	180	Email	enquiries@judd.kent.sch.uk
	Status	Voluntary Aided	Website	www.judd.online
	Gender	Boys	SIF Required	Yes – Free School Meals (Y7 Entry Inner Area Only)
	Age	11-18	Own Test	No

## The Schools

<b>King Ethelbert School</b> Canterbury Road Birchington CT7 9BL 01843 831999	DfE no	4120	Headteacher	Ms Kate Greig
	PAN	150	Email	mail@kingethelbert.kent.sch.uk
	Status	Academy	Website	www.kingethelbert.com
	Gender	Mixed	SIF Required	No
	Age	11-18	Own Test	No
<b>Knole Academy</b> Bradbourne Vale Road Sevenoaks TN13 3LE 01732 454608	DfE no	6905	Headteacher	Mr David Collins
	PAN	240	Email	admissions@knoleacademy.org
	Status	Academy	Website	www.knoleacademy.org
	Gender	Mixed	SIF Required	Yes – 10% Expressive Artistic Aptitude (Art, Dance, Drama & Music)
	Age	11-18	Own Test	No
<b>Leigh Academy</b> Green Street Green Road Dartford DA1 1QE 01322 620509	DfE no	6910	Headteacher	Mrs Julia Collins
	PAN	240	Email	admissions@leighacademy.org.uk
	Status	Academy	Website	www.leighacademy.org.uk
	Gender	Mixed	SIF Required	Yes – Banding Assessment
	Age	11-19	Own Test	Yes
<b>Lenham School</b> Ham Lane Lenham Maidstone ME17 2LL 01622 858267	DfE no	4015	Headteacher	Mr Chris Foreman
	PAN	150	Email	office@thelenham.viat.org.uk
	Status	Academy	Website	www.thelenham.viat.org.uk
	Gender	Mixed	SIF Form Req	No
	Age	11-18	Own Test	No
<b>Longfield Academy</b> Main Road Longfield Dartford DA3 7PH 01474 700700	DfE no	6914	Headteacher	Mrs Alex O'Donnell
	PAN	180	Email	christine.goodwin@longfieldacademy.org
	Status	Academy	Website	www.longfieldacademy.org
	Gender	Mixed	SIF Required	No
	Age	11-18	Own Test	No
<b>Maidstone Grammar School</b> Barton Road Maidstone ME15 7BT 01622 752101	DfE no	4522	Headteacher	Mr Mark Tomkins
	PAN	205	Email	school@mgs.kent.sch.uk
	Status	Foundation	Website	www.mgs.kent.sch.uk
	Gender	Boys	SIF Required	Yes – Pupil Premium
	Age	11-18	Own Test	No
<b>Maidstone Grammar School for Girls</b> Buckland Road Maidstone ME16 0SF 01622 752103	DfE no	4523	Headteacher	Miss Deborah Stanley
	PAN	180	Email	mstarns@mggs.org
	Status	Foundation	Website	www.mggs.org
	Gender	Girls	SIF Required	Yes – Pupil Premium & Children previously in care outside of England
	Age	11-18	Own Test	No
<b>Malling School</b> Beech Road East Malling, West Malling ME19 6DH 01732 840995	DfE no	5425	Headteacher	Mr John Vennart
	PAN	159	Email	Headteacher@themallingschool.kent.sch.uk
	Status	Foundation	Website	www.themallingschool.kent.sch.uk
	Gender	Mixed	SIF Required	No
	Age	11-18	Own Test	No

## The Schools

<b>Maplesden Noakes School</b>	DfE no	5401	Headteacher	Mr Richard Owen
Buckland Road	PAN	180	Email	generalenquiries@maplesden.kent.sch.uk
Maidstone	Status	Academy	Website	www.maplesden.kent.sch.uk
ME16 0TJ	Gender	Mixed	SIF Required	No
01622 759036	Age	11-18	Own Test	No
<b>Marsh Academy</b>	DfE no	6909	Headteacher	Mr Shaun Simmons
Station Road	PAN	180	Email	info@marshacademy.org.uk
New Romney	Status	Academy	Website	www.marshacademy.org.uk
TN28 8BB	Gender	Mixed	SIF Required	No
01797 364593	Age	11-18	Own Test	No
<b>Mascalls Academy</b>	DfE no	5439	Headteacher	Mr Will Monk
Maidstone Road	PAN	240	Email	tina.banks@mascallsacademy.org.uk
Paddock Wood	Status	Academy	Website	www.mascallsacademy.org.uk
Tonbridge	Gender	Mixed	SIF Required	No
TN12 6LT	Age	11-18	Own Test	No
01892 835366				
<b>Mayfield Grammar School</b>	DfE no	5467	Headteacher	Mrs Elaine Wilson
Pelham Road	PAN	210	Email	dexterl@msg.kent.sch.uk
Gravesend	Status	Academy	Website	www.msg.kent.sch.uk
DA11 0JE	Gender	Girls	SIF Required	Yes – Free School Meals
01474 352896	Age	11-18	Own Test	Yes
<b>Meopham School</b>	DfE no	4004	Headteacher	Ms Michele Sowden-Mehta
Wrotham Road	PAN	200	Email	Lorraine.Gaimster@swale.at
Meopham	Status	Academy	Website	www.meophamschool.org.uk
Gravesend	Gender	Mixed	SIF Required	No
DA13 0AH	Age	11-18	Own Test	No
01474 814646				
<b>New Line Learning Academy</b>	DfE no	6912	Headteacher	Mr Paul Murphy
Boughton Lane	PAN	180	Email	agillis@newlinelearning.com
Loose	Status	Academy	Website	www.newlinelearning.com
Maidstone	Gender	Mixed	SIF Required	No
ME15 9QL	Age	11-16	Own Test	No
01622 743286				
<b>North School</b>	DfE no	4246	Headteacher	Mrs Anna Lawrence
Essella Road	PAN	215	Email	north-school@north.kent.sch.uk
Ashford	Status	Community	Website	www.thenorthschool.org.uk
TN24 8AL	Gender	Mixed	SIF Required	No
01233 614600	Age	11-18	Own Test	No
<b>Northfleet School for Girls</b>	DfE no	4040	Headteacher	Mr Chris Norwood
Hall Road	PAN	210	Email	w.abbott@nsfg.org.uk
Northfleet	Status	Foundation	Website	www.nsfg.org.uk
DA11 8AQ	Gender	Girls	SIF Required	No
01474 831020	Age	11-18	Own Test	No

## The Schools

<b>Northfleet Technology College</b> Colyer Road Northfleet DA11 8BG 01474 533802	DfE no	5456	Headteacher	Mrs Jane Partridge
	PAN	164	Email	waldena@ntc.kent.sch.uk
	Status	Foundation	Website	www.ntc.kent.sch.uk
	Gender	Boys	SIF Required	No
	Age	11-18	Own Test	No
<b>Norton Knatchbull School</b> Hythe Road Ashford TN24 0QJ 01233 620045	DfE no	4528	Headteacher	Mr Ben Green
	PAN	210	Email	eseccombe@nks.kent.sch.uk
	Status	Academy	Website	www.nks.kent.sch.uk
	Gender	Boys	SIF Required	No
	Age	11-18	Own Test	No
<b>Oakwood Park Grammar School</b> Oakwood Park Maidstone ME16 8AH 01622 726683	DfE no	5422	Headteacher	Mr Kevin Moody
	PAN	160	Email	office@opgs.org
	Status	Academy	Website	www.opgs.org
	Gender	Boys	SIF Required	Yes – Pupil Premium & Children previously in care outside of England
	Age	11-18	Own Test	No
<b>Oasis Academy Isle of Sheppey</b> Minster Road Minster On Sea ME12 3JQ 01795 873591	DfE no	6915	Headteacher	Miss Tina Lee
	PAN	390	Email	admissions@oasisisleofsheppey.org
	Status	Academy	Website	www.oasisacademyisleofsheppey.org
	Gender	Mixed	SIF Required	No
	Age	11-19	Own Test	No
<b>Orchards Academy</b> St Marys Road Swanley BR8 7TE 01322 665231	DfE no	4031	Headteacher	Mrs Natalie Willbourn
	PAN	120	Email	hdorling@orchards-tkat.org
	Status	Academy	Website	www.orchards-tkat.org
	Gender	Mixed	SIF Required	No
	Age	11-18	Own Test	No
<b>Queen Elizabeth's Grammar School</b> Abbey Place Faversham ME13 7BQ 01795 533132	DfE no	5449	Headteacher	Mr David Anderson
	PAN	150	Email	office@queenelizabeths.kent.sch.uk
	Status	Academy	Website	www.queenelizabeths.kent.sch.uk
	Gender	Mixed	SIF Required	Yes – Free School Meals
	Age	11-18	Own Test	No
<b>Royal Harbour Academy</b> Newlands Lane Ramsgate CT12 6RH 01843 572500	DfE no	5468	Headteacher	Mr Simon Pullen
	PAN	200	Email	Wood@rha.kent.sch.uk
	Status	Foundation	Website	www.rha.kent.sch.uk
	Gender	Mixed	SIF Required	No
	Age	11-18	Own Test	No
<b>Saint George's C E School</b> Meadow Road Gravesend DA11 7LS 01474 533082	DfE no	5404	Headteacher	Mr Steve Carey
	PAN	180	Email	rair@saintgeorgescofe.kent.sch.uk
	Status	Academy	Website	www.saintgeorgescofe.kent.sch.uk
	Gender	Mixed	SIF Required	Yes – Faith
	Age	11-19	Own Test	No
<b>Sandwich Technology School</b> Deal Road Sandwich CT13 0FA 01304 610000	DfE no	5463	Headteacher	Mrs Tracey Savage
	PAN	255	Email	admin@sandwich-tech.kent.sch.uk
	Status	Academy	Website	www.sandwich-tech.kent.sch.uk
	Gender	Mixed	SIF Required	No
	Age	11-19	Own Test	No



## The Schools

<b>School of Science and Technology</b> New Cut Road Maidstone ME14 5GQ 01622 675762	DfE no	4019	Headteacher	Mrs Van Beales
	PAN	180	Email	admissions@sstmaidstone.viat.org.uk
	Status	Free	Website	www.sstmaidstone.viat.org.uk
	Gender	Mixed	SIF Required	Yes
	Age	11-16	Own Test	Yes
<b>Simon Langton Girls' Grammar School</b> Old Dover Road Canterbury CT1 3EW 01227 463711	DfE no	4534	Headteacher	Mrs Angela Scully
	PAN	165	Email	vdrake@langton.kent.sch.uk
	Status	Voluntary Cntrl.	Website	www.langton.kent.sch.uk
	Gender	Girls	SIF Required	Yes – Pupil Premium
	Age	11-18	Own Test	No
<b>Simon Langton Grammar School for Boys</b> Langton Lane Nackington Road Canterbury CT4 7AS 01227 463567	DfE no	5412	Headteacher	Mr Ken Moffat
	PAN	150	Email	susanbegg@thelangton.kent.sch.uk
	Status	Foundation	Website	www.thelangton.org.uk
	Gender	Boys	SIF Required	No
	Age	11-18	Own Test	No
<b>Sir Roger Manwood's School</b> Manwood Road Sandwich CT13 9JX 01304 610200	DfE no	5428	Headteacher	Mr Lee Hunter
	PAN	150	Email	admissions@srms.kent.sch.uk
	Status	Academy	Website	www.manwoods.co.uk
	Gender	Mixed	SIF Required	Yes – Pupil Premium
	Age	11-18	Own Test	No
<b>Sittingbourne School</b> Swanstree Avenue Sittingbourne ME10 4NL 01795 472449	DfE no	4002	Headteacher	Ms Yvette Peden
	PAN	270	Email	tss-office@swale.at
	Status	Academy	Website	www.thesittingbourneschool.org.uk
	Gender	Mixed	SIF Required	No
	Age	11-18	Own Test	No
<b>Skinner's Kent Academy</b> Sandown Park Tunbridge Wells TN2 4PY 01892 534377	DfE no	6916	Headteacher	Miss Hannah Knowles
	PAN	180	Email	glynis.smith@skinnerkentacademy.org.uk
	Status	Academy	Website	www.skinnerkentacademy.org.uk
	Gender	Mixed	SIF Required	No
	Age	11-18	Own Test	No
<b>Skinner's School</b> St Johns Road Tunbridge Wells TN4 9PG 01892 520732	DfE no	5418	Headteacher	Mr Edward Wesson
	PAN	160	Email	edward.wesson@skinner-school.org.uk
	Status	Academy	Website	www.skinner-school.co.uk
	Gender	Boys	SIF Required	Yes – ONLY for pupils registered in that academic year for Pupil Premium
	Age	11-18	Own Test	No
<b>Spire Academy</b> Bredlands Lane Sturry Canterbury CT2 0HB 01227 710392	DfE no	6911	Headteacher	Ms Nicki Mattin
	PAN	150	Email	jhancock@spires.e21c.co.uk
	Status	Academy	Website	www.spireacademy.com
	Gender	Mixed	SIF Required	No
	Age	11-19	Own Test	No

## The Schools

<b>St Anselm's Catholic School</b> Old Dover Road Canterbury CT1 3EN 01227 826200	DfE no	5446	Headteacher	Mr J Rowarth
	PAN	180	Email	c.chalmers@st-anselms.org.uk
	Status	Academy	Website	www.stanselmscantebury.org.uk
	Gender	Mixed	SIF Required	Yes – Faith
	Age	11-18	Own Test	No
<b>St Augustine Academy</b> Oakwood Road Maidstone ME16 8AE 01622 752490	DfE no	4000	Headteacher	Mr Jason Feldwick
	PAN	150	Email	office@saa.woodard.co.uk
	Status	Academy	Website	www.saa.woodard.co.uk
	Gender	Mixed	SIF Required	No
	Age	11-16	Own Test	No
<b>St Edmund's Catholic School</b> Old Charlton Road Dover CT16 2QB 01304 201551	DfE no	4013	Headteacher	Mrs Grainne Parsons
	PAN	120	Email	office@st-edmunds.com
	Status	Academy	Website	www.st-edmunds.com
	Gender	Mixed	SIF Required	Yes – Faith
	Age	11-16	Own Test	No
<b>St George's Church of England Foundation School</b> Westwood Road Broadstairs CT10 2LH 01843 861696	DfE no	5447	Headteacher	Mr Adam Mirams
	PAN	217	Email	admin@st-georgescofe-thanet.kent.sch.uk
	Status	Foundation	Website	www.stgeorges-school.org.uk
	Gender	Mixed	SIF Required	Yes – Faith
	Age	4-19	Own Test	No
<b>St Gregory's Catholic School</b> Reynolds Lane Tunbridge Wells TN4 9XL 01892 527444	DfE no	5435	Headteacher	Mr Sean McQuillan
	PAN	210	Email	admissions@sgschool.org.uk
	Status	Academy	Website	www.sgschool.org.uk
	Gender	Mixed	SIF Required	Yes – Faith
	Age	11-18	Own Test	No
<b>St John's Catholic Comprehensive School</b> Rochester Road Gravesend DA12 2JW 01474 534718	DfE no	5461	Headteacher	Mr Matthew Barron
	PAN	180	Email	Admissions@stj.kent.sch.uk
	Status	Voluntary Aided	Website	www.stjohnscs.com
	Gender	Mixed	SIF Required	Yes – Faith
	Age	11-19	Own Test	No
<b>St Simon Stock Catholic School</b> Oakwood Park Maidstone ME16 0JP 01622 754551	DfE no	5432	Headteacher	Mr Jon Malone
	PAN	180	Email	burgesss@ssscs.co.uk
	Status	Academy	Website	www.ssscs.co.uk
	Gender	Mixed	SIF Required	Yes – If child falls within criteria 1-6 of admissions policy
	Age	11-19	Own Test	No
<b>Stone Lodge School</b> Cotton Lane Stone, Dartford DA2 6PD 01322 250340	DfE no	4024	Headteacher	Mr Gavin Barnett
	PAN	120	Email	admissions@stonelodgeschool.co.uk
	Status	Free School	Website	www.stonelodgeschool.co.uk
	Gender	Mixed	SIF Required	No
	Age	11-18	Own Test	No
<b>Thamesview School</b> Thong Lane Gravesend DA12 4LF 01474 566552	DfE no	5407	Headteacher	Mr George Rorke
	PAN	180	Email	m.pennington@thamesview.kent.sch.uk
	Status	Foundation	Website	www.thamesview.kent.sch.uk
	Gender	Mixed	SIF Required	No
	Age	11-18	Own Test	No

Grammar Schools

The Schools				
<b>Tonbridge Grammar School</b>				
Deakin Leas	DfE no	5443	Headteacher	Mrs Rosemary Joyce
Tonbridge	PAN	180	Email	admissions@tgs.kent.sch.uk
TN9 2JR	Status	Academy	Website	www.tgs.kent.sch.uk
01732 365125	Gender	Girls	SIF Required	Yes – Pupil Premium
	Age	11-18	Own Test	No
<b>Towers School</b>				
Faversham Road	DfE no	4196	Headteacher	Mr Richard Billings
Kennington	PAN	243	Email	s.brand@towers.school
Ashford	Status	Academy	Website	www.towers.kent.sch.uk
TN24 9AL	Gender	Mixed	SIF Required	No
01233 634171	Age	11-18	Own Test	No
<b>Trinity School</b>				
Seal Hollow Road	DfE no	4006	Headteacher	Dr Matthew Pawson
Sevenoaks	PAN	180	Email	admissions@trinitysevenoaks.com
TN13 3SL	Status	Free	Website	www.trinitysevenoaks.org.uk
01732 469111	Gender	Mixed	SIF Required	Yes – Faith
	Age	11-18	Own Test	No
<b>Tunbridge Wells Girls' Grammar School</b>				
Southfield Road	DfE no	4043	Headteacher	Mrs Linda Wybar
Tunbridge Wells	PAN	145	Email	admissions@twggs.kent.sch.uk
TN4 9UJ	Status	Foundation	Website	www.twggs.kent.sch.uk
01892 520902	Gender	Girls	SIF Required	Yes – Pupil Premium
	Age	11-18	Own Test	No
<b>Tunbridge Wells Grammar School for Boys</b>				
Main Site: Wilderness Campus:*	DfE no	4045	Headteacher	Ms Amanda Simpson
St Johns Road Seal Hollow Road	PAN	300	Email	thegrammarschool@twgsboys.kent.sch.uk
Tunbridge Wells Sevenoaks	Status	Community	Website	www.twgsb.org.uk
TN4 9XB TN13 3SL	Gender	Boys	SIF Required	Yes – Pupil Premium
01892 529551 01892 529551	Age	11-18	Own Test	No
				<b>*Subject to approval of proposed expansion of Tunbridge Wells Grammar School for Boys</b>
<b>Turner Free School</b>				
Tile Kiln Lane	DfE no	4021	Headteacher	Ms Kristina Yates
Cheriton	PAN	180	Email	tfsadmin@turnerschools.com
Folkestone	Status	Free School	Website	www.turnerfreeschool.org
CT19 4PB	Gender	Mixed	SIF Required	No
01303 842400	Age	11-18	Own Test	No
<b>Ursuline College</b>				
225 Canterbury Road	DfE no	4633	Headteacher	Mrs Elizabeth Englefield
Westgate-On-Sea	PAN	150	Email	hpa@ursuline.kent.sch.uk
CT8 8LX	Status	Academy	Website	www.ursuline.kent.sch.uk
01843 834431	Gender	Mixed	SIF Required	Yes – Faith
	Age	11-18	Own Test	No
<b>Valley Park School</b>				
Huntsman Lane	DfE no	4249	Headteacher	Mrs Margaret Hutchinson
Maidstone	PAN	240	Email	admissions@valleypark.viat.org.uk
ME14 5DT	Status	Academy	Website	www.valleypark.viat.org.uk
01622 679421	Gender	Mixed	SIF Required	Yes – Up to 10% Music, Art or Performing Arts
	Age	11-18	Own Test	No

The Schools					
<b>Weald of Kent Grammar School</b>		DfE no	4046	Headteacher	Mrs Elizabeth Bone
Main Site:	Sevenoaks Campus:	PAN	270	Email	admissions@wealdgs.org
Tudeley Lane	Seal Hollow Road	Status	Academy	Website	www.wealdgs.org
Tonbridge	Sevenoaks	Gender	Girls	SIF Required	Yes – Campus Preference & Pupil Premium
TN9 2JP	TN13 3SN	Age	11-18	Own Test	No
01732 373500	01732 373500				
<b>Westlands School</b>		DfE no	5434	Headteacher	Mr Simon Cox
Westlands Avenue		PAN	285	Email	simon.cox@swale.at
Sittingbourne		Status	Academy	Website	www.westlands.kent.sch.uk
ME10 1PF		Gender	Mixed	SIF Required	No
01795 477475		Age	11-18	Own Test	No
<b>Whitstable School</b>		DfE no	4091	Headteacher	Mrs Ana Gibson
Bellevue Road		PAN	210	Email	jenny.croucher@swale.at
Whitstable		Status	Academy	Website	www.thewhitstableschool.org.uk
CT5 1PX		Gender	Mixed	SIF Required	No
01227 931300		Age	11-18	Own Test	No
<b>Wilmington Academy</b>		DfE no	6920	Headteacher	Mr Michael Gore
Common Lane		PAN	240	Email	tracy.holder@wilmingtonacademy.org.uk
Wilmington		Status	Academy	Website	www.wilmingtonacademy.org.uk
Dartford		Gender	Mixed	SIF Required	No
DA2 7DR		Age	11-18	Own Test	No
01322 272111					
<b>Wilmington Grammar School for Boys</b>		DfE no	5403	Headteacher	Mr Charlie Guthrie
Common Lane		PAN	150	Email	admissions@wgsb.org.uk
Wilmington		Status	Academy	Website	www.wgsb.co.uk
Dartford		Gender	Boys	SIF Required	Yes – Pupil Premium within 3 miles
DA2 7DA		Age	11-18	Own Test	No
01322 223090					
<b>Wilmington Grammar School for Girls</b>		DfE no	5400	Headteacher	Mrs Michelle Lawson
Parsons Lane		PAN	150	Email	nrana@wgsg.co.uk
Dartford		Status	Academy	Website	www.wgsg.co.uk
DA2 7BB		Gender	Girls	SIF Required	Yes – Sibling at Boys Query and Parish Confirmation
01322 226351		Age	11-18	Own Test	No
<b>Wrotham School</b>		DfE no	5409	Headteacher	Mr Michael Cater
Borough Green Road		PAN	165	Email	admissions@wrotham.kent.sch.uk
Wrotham		Status	Academy	Website	www.wrothamschool.com
Sevenoaks		Gender	Mixed	SIF Required	No
TN15 7RD		Age	11-18	Own Test	No
03000 658320					
<b>Wye School</b>		DfE no	4007	Headteacher	Mr Luke Magee
Olantigh Road		PAN	90	Email	Caroline.Castle@wyeschool.org.uk
Wye		Status	Free School	Website	www.wyeschool.org.uk
TN25 5EJ		Gender	Mixed	SIF Required	Yes – Children adopted from outside of England
01233 811110		Age	11-18	Own Test	No



## Admissions for Year 9 - Cranbrook School and Year 10 - University Technical College

**Kent County Council also handles admissions for year 9 entry to Cranbrook and year 10 entry to University Technical Colleges. Please see details below on how to apply.**

### **Year 9 – Cranbrook**

Name: Cranbrook School  
Address: Waterloo Road, Cranbrook, Kent, TN17 3JD  
LA: 886 DFE: 5416  
Headteacher: Dr John Weeds  
Admissions Contact : Mrs Andrea Baker (Registrar)  
Email: [admissions@cranbrook.kent.sch.uk](mailto:admissions@cranbrook.kent.sch.uk)  
Telephone: 01580 711800  
PAN: 150 (38 Day and 52 Boarding)  
There will be 60 Day places which will be taken by existing pupils progressing from year 8.

Cranbrook School is Kent's only year 9 entry school. It is both a Grammar and a Boarding School. The child is required to sit and pass the Cranbrook Entrance Exam to be eligible for a place.

Applications for entry in September 2021 will open on **Tuesday 1 September 2020** and close on **Monday 2 November 2020**.

Whether you are applying for a Day or Boarding place you need to return your form to Kent County Council.

Entrance examinations for day and boarding students for September 2021 entry will take place **Saturday 14 November 2020**.

For further information regarding soarding suitability interviews please see school website.

### **Year 10 – University Technical College**

Name: Leigh University Technical College  
LA: 886 DFE: 4012  
Headteacher: Steve Leahey  
Admissions Contact: Simon Bettridge  
PAN: 150  
SIF Form: Yes (please contact the school for more details)

Leigh UTC is currently the only University Technical College in Kent and caters for years 10-13. The other UTCs in neighbouring Local Authorities are in Greenwich and Medway. To apply for any of these schools please fill out a paper UTC Form available at [kent.gov.uk/secondaryadmissions](http://kent.gov.uk/secondaryadmissions).

# Summary Table

## Admissions 2020 Offer Day Outcome

DFE No.	School Name	Intake	Total Applications (including EHCP)	Offers (including EHCP)	Local Authority Allocations
4242	Abbey School	210	314	210	15
5426	Archbishop's School	170	312	166	66
4113	Astor College	210	302	147	34
5410	Aylesford School	180	364	180	5 or less
5444	Barton Court Grammar School	150	573	150	5 or less
5464	Bennett Memorial Diocesan School	300	1033	300	5 or less
4527	Borden Grammar School	120	165	120	5 or less
5466	Brockhill Park Performing Arts College	256	790	256	5 or less
5421	Canterbury Academy	240	630	240	5 or less
4016	Charles Dickens School	232	673	232	5 or less
5462	Chatham & Clarendon Grammar School	180	480	180	5 or less
6913	Cornwallis Academy	255	374	249	48
5416	Cranbrook School	60	179	60	5 or less
5460	Dane Court Grammar School	165	422	165	5 or less
5406	Dartford Grammar School	180	1301	180	5 or less
5411	Dartford Grammar School for Girls	180	1097	180	5 or less
4026	Dartford Science & Technology College	150	474	150	5 or less
6917	Dover Christ Church Academy	180	328	180	5 or less
5459	Dover Grammar School for Boys	150	222	127	6
4109	Dover Grammar School for Girls	140	232	140	5 or less
6918	Duke of York's Royal Military School	104	42	22	5 or less
4001	Ebbsfleet Academy	150	262	121	31
4020	Folkestone Academy	270	367	184	23
5437	Folkestone School for Girls	180	286	180	5 or less
5414	Fulston Manor School	210	990	210	5 or less
4023	Goodwin Academy	180	302	180	5 or less
5465	Gravesend Grammar School	210	506	210	5 or less
4009	Hadlow Rural Community School	75	272	75	5 or less
4172	Hartsdown Academy	180	159	179	78
4101	Harvey Grammar School	150	274	150	5 or less
5455	Hayesbrook School	151	247	133	56
5448	Herne Bay High School	272	575	272	5 or less

## Admissions 2020 Offer Day Outcome

DFE No.	School Name	Intake	Total Applications (including EHCP)	Offers (including EHCP)	Local Authority Allocations
4003	High Weald Academy	150	108	96	32
4080	Highsted Grammar School	150	186	147	5 or less
4092	Highworth Grammar School	210	279	210	5 or less
5450	Hillview School for Girls	240	697	240	5 or less
4065	Holmesdale School	180	142	155	70
5408	Homewood School and Sixth Form Centre	440	664	440	38
5431	Hugh Christie School	165	368	162	17
4012	Inspiration Leigh UTC	140	350	137	18
4058	Invicta Grammar School	240	511	239	5 or less
6919	John Wallis Church of England Academy	240	555	240	5 or less
4622	Judd School	180	830	180	5 or less
4120	King Ethelbert School	158	730	158	5 or less
6905	Knole Academy	255	868	255	5 or less
6910	Leigh Academy	240	771	240	5 or less
4015	Lenham School	150	426	150	5 or less
6914	Longfield Academy	190	584	190	5 or less
4522	Maidstone Grammar School	205	449	205	5 or less
4523	Maidstone Grammar School for Girls	180	447	125	5 or less
5425	Malling School	159	417	159	5 or less
5401	Maplesden Noakes School	210	1096	210	5 or less
6909	Marsh Academy	180	267	180	5 or less
5439	Mascalls Academy	240	475	239	5 or less
5467	Mayfield Grammar School	180	419	180	5 or less
4004	Meopham School	170	855	170	5 or less
6912	New Line Learning Academy	180	164	180	84
4246	North School	240	491	256	24
4040	Northfleet School for Girls	210	413	210	5 or less
5456	Northfleet Technology College	164	277	145	19
4528	Norton Knatchbull School	210	244	187	5 or less
5422	Oakwood Park Grammar School	160	389	160	5 or less
6915	Oasis Academy Isle of Sheppey	390	270	324	101
4031	Orchards Academy	130	160	130	17
5449	Queen Elizabeth's Grammar School	140	389	140	5 or less
5468	Royal Harbour Academy	300	247	251	109

**Admissions 2020 Offer Day Outcome**

DFE No.	School Name	Intake	Total Applications (including EHCP)	Offers (including EHCP)	Local Authority Allocations
5463	Sandwich Technology School	260	632	260	5 or less
4534	Simon Langton Girls' Grammar School	165	300	146	5 or less
5412	Simon Langton Grammar School for Boys	150	382	150	5 or less
5428	Sir Roger Manwood's School	147	367	147	5 or less
4002	Sittingbourne School	270	691	270	5 or less
6916	Skidders' Kent Academy	240	656	240	5 or less
5418	Skidders' School	160	722	161	5 or less
6911	Spires Academy	150	318	150	18
5446	St Anselm's Catholic School	180	621	180	5 or less
4000	St Augustine Academy	160	541	160	5 or less
4013	St Edmund's Catholic School	128	389	128	5 or less
5447	St George's Church of England Foundation School	217	987	217	5 or less
5404	St George's Church of England School	210	903	210	5 or less
5435	St Gregory's Catholic School	210	811	210	5 or less
5461	St John's Catholic Comprehensive	195	678	195	5 or less
5432	St Simon Stock Catholic School	180	703	180	5 or less
4024	Stone Lodge School	120	598	120	5 or less
5407	Thamesview School	180	294	178	40
5443	Tonbridge Grammar School	180	778	180	5 or less
4196	Towers School and Sixth Form Centre	285	627	285	5 or less
4006	Trinity School	180	668	181	5 or less
4043	Tunbridge Wells Girls' Grammar School	145	529	145	5 or less
4045	Tunbridge Wells Grammar School for Boys	210	636	210	5 or less
4021	Turner Free School	180	536	180	5 or less
4633	Ursuline College	150	639	150	5 or less
4249	Valley Park School	270	1146	270	5 or less
4046	Weald of Kent Grammar School	300	783	300	5 or less
5434	Westlands School	330	960	330	5 or less
4091	Whitstable School	210	516	210	5 or less
6920	Wilmington Academy	245	912	245	5 or less
5403	Wilmington Grammar School for Boys	180	787	180	5 or less
5400	Wilmington Grammar School for Girls	180	756	180	5 or less
5409	Wrotham School	175	583	175	5 or less
4007	Wye School	96	569	96	5 or less

# Glossary

(Explanation of terms used)

Term	Definition
<b>Academy</b>	An academy is a school which receives their funding direct from central government. The academy trust is responsible for setting the admission criteria and making admissions decisions.
<b>Admission authority</b>	The body that decides upon and applies the admission arrangements for a school. In relation to a Community or Voluntary Controlled school means the LA and, in relation to a Foundation or Voluntary Aided school and Academy, means the governing body of that school.
<b>Admission arrangements</b>	The arrangements for a particular school or schools which govern the procedures and decision making for the purposes of admitting pupils to the school. Sometimes also referred to as an Admissions Policy.
<b>Admission criteria</b>	The set of rules which a school uses to place children into priority order, or rank, if it receives more requests for places than it has spaces available.
<b>Appeal Panel</b>	This is the independent panel which hears appeals relating to school admissions.
<b>Coordinated Scheme</b>	The process used by a Local Authority to ensure the distribution of offers of places for schools in their area during the normal admission round.
<b>Community School</b>	These schools are run and funded fully by the Local Authority, who determine their admission arrangements and make admissions decisions.
<b>DfE Number</b>	The unique identification number assigned to an individual school by the Department for Education. This number helps to avoid confusion between schools with a similar name.
<b>EHCP</b>	Education, Health & Care Plans (formally Statement of Special Educational Need) is a formally recognised assessment of a child's educational needs and can name a school as suitable to provide education for that child.
<b>Eligible for a place</b>	Means that a child has been placed on a school's ranked list at such a point as falls within the school's published admission number.
<b>Foundation school</b>	Foundation schools are funded by central government via the Local Authority but the governing body is responsible for the admission arrangements.
<b>Free School</b>	A type of academy which is an all-ability, state-funded school set up in response to what local people say they want and need in order to improve education for their children. Free schools are run by their own governing body.
<b>Grammar school</b>	A school which only admits children who have passed the relevant selection test (e.g. Kent Test).
<b>Kent Test</b>	A selection test which assesses a child's suitability to be educated in a Kent grammar school.
<b>LA</b>	A Local Authority.
<b>Local Authority</b>	Kent County Council.
<b>Local Authority area</b>	The area in respect of which Kent County Council is the Local Authority.



## Glossary (Explanation of terms used)

Term	Definition
<b>IYAF</b>	In Year Admission Form – this is the form used by parents to apply for a school place outside of a school’s normal point of entry.
<b>Last distance offered</b>	The distance that the lowest ranked child offered a place at the school lived from the school in miles.
<b>Local Authority allocation</b>	If none of the parent’s preferred schools can offer a school place the LA will allocate a child a school place. This will usually be at the nearest school to the home address which still has remaining places available after all other applications have been considered.
<b>Local Authority (LA) Number</b>	The unique identification number assigned to each individual local authority. Kent County Council is 886.
<b>National Offer Day</b>	The date you will find out the result of your application if you applied online or your offer letter will be sent if you applied using a paper application form (Monday 1 March 2021).
<b>Normal admission round</b>	The period in which parents may apply for a school place for the first point of entry to a school in the following academic year.
<b>Oversubscribed</b>	A school is oversubscribed when it has more applications than it has places available.
<b>Preferences</b>	Parents are able to name up to four schools they would like their child to attend. However there is no guarantee that a place will be available if any, or all, of the preferred schools are oversubscribed.
<b>Published Admission Number (PAN)</b>	This is the number of places available in each year group at a school and is based on the available usable space in the school.
<b>Secondary School</b>	Educates children from year 7 to year 11 (11yrs old – 16yrs old) and sometimes sixth form
<b>SIF</b>	Supplementary Information Form – This is a form used by some schools which may be used by them to collect additional information at the time of application in order for them to apply their over subscription criteria. They are most commonly used by Faith Schools to collect details in relation to a level of commitment to Faith which can be a factor in the priority given.
<b>Sixth Form</b>	Years 12 and 13 at a secondary school – not all schools have these.
<b>Reallocation</b>	The period in which parents, who were not offered a place in the normal admission round at their preferred school may join the waiting list for entry to a school, and those who have missed the original deadline for applications may be considered for places.
<b>Reallocation Day</b>	The date a letter will be sent to advise parents if they have been successful in securing a place at a school from the waiting list or as a result of a reallocation application.
<b>Voluntary Aided school</b>	These schools are church schools, and governors must have regard to the relevant diocesan board when setting admissions arrangements.
<b>Voluntary Controlled school</b>	Voluntary Controlled schools are run by the Local Authority which sets their admissions criteria and makes admissions decisions.

Admission to

# Secondary school in Kent 2021

This publication is available in other formats  
and can be explained in a range of languages

24 hour helpline: 03000 412121

Text Relay: 18001 03000 412121